

## Registering A Vehicle Online

1. Log On SWORDS
2. Personal Information Tab
3. BOSSCARS
4. Apply for a Parking Permit
5. Select Permit Type
6. Enter Vehicle Information
7. Click Add Vehicle
8. Verify Information is Correct
9. Add Additional Vehicle if Necessary
10. Select Permit
11. Go to Banner Home
12. Log Out of SWORDS

Registration confirmations are not considered valid permits.

Macon, Cochran, and Eastman Campuses or the Administrative Office on the Warner Robins Campus.