Office or Department of Academic Affairs

Administrative Unit Assessment Report Information

Year Reporting: FY21 (July 2020 – June 2021)

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Department Mission and Goals

The mission and goals of the department should be consistent over a 5 year period, although some institutional changes may necessitate and prompt a change in mission or goals for specific

Objectives

Each year, every department should identify objectives the department hopes to accomplish in the next year. These should align with departmental goals and the MGA strategic plan. In the next section you will be reporting on the objectives you set and whether or not you achieved them in FY21. Later in the document you will report on objectives you hope to accomplish in the coming fiscal year, FY22.

Objective 1

8. Objective 1: What was this department's first objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	Complete new Hyper-V virtualization system for all faculty, staff, and student use.
9. Objective 1: Detail how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	The network office implemented a 3 node Microsoft Server 2019 Hyper-V High Availability cluster. The system was thoroughly tested by both the network office and Presidio consulting. The network office then migrated 14 physical servers into virtual servers with no loss of service and no end user complaints.
10. Objective 1: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	The target outcome for this objective was to migrate 14 physical servers to 14 virtual machine servers with no loss of service during the transition.
11. Objective 1: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)	The achievement level for this objective is at 100%. All 14 servers were successfully migrated.
12. Objective 1: Did your department meet this objective?	The department met this objective.
13. Objective 1: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	Documentation, planning, coordination, and testing are essential to successfully implement a virtual server system.

Objective 2

14. Objective 2: What was this department's second objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	Continue to upgrade the network for faculty, staff, and student use.
15. Objective 2: Detail how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	The measure of this objective was to install new building networks on the Macon campus and upgrade existing networks at both the Macon and Cochran campuses with no loss of service during normal production hours.
16. Objective 2: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	The Target outcome for this objective was for the Network office to install new networks in 2 buildings on the Macon campus (Enrollment Center, and Lakeview Point), upgrade networks in 2 renovated buildings on the Cochran campus (Dillard, and Roberts Library), and upgrade networks in 4 buildings on the Macon campus (Jones, Student Life Center, HSS/ART, and Library).

17. Objective 2: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)

Objective 3

20. Objective 3: What was this department's third objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	Document long-term disaster recovery plan for all network office server systems.
21. Objective 3: Detail how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	This objective is measured by successfully upgrading our VEEAM server backup system in the CSS building on the Macon campus, deploying a VEEAM replication server in Memorial Hall on the Cochran campus, producing written documentation detailing the recovery of all network office server systems, and testing the recovery of various server systems at both the ro2-34 (s)12n (o2-3g Macon and Cochran campuses.

Objective 4

26. Objective 4: What was this department's fourth objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	Continue employee training and development.
27. Objective 4: Detail how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	This objective is measured by the successful cross

Open Box for Assessment Comments

33. Based on this assessment, please share your thoughts on the current status and future

Other

36. Please indicate (if appropriate) any local, state, or national initiatives (academic or otherwise) that are influential in the operations, or goals, and objectives of your unit. (Complete College Georgia, USG High Impact Practice Initiative, LEAP, USG Momentum Year, Low-Cost No-Cost Books, etc)	NA
38. Mindset Update (Academic Deans ONLY) Please provide an update on the implementation of your school based mindset plan/strategy. Include any adjustments to metrics for the AY20/21 as well as outcomes associated with your appraisal of your schools activities.	NA