

Departmental Mission and Goals

The mission and goals of the department should be consistent over a 5 year period, although some institutional changes may necessitate and prompt a change in mission or goals for specific departments. In this section, you will report the mission statement for your department as well as the long term goals (5 year range) for the department.

<p>What is the mission statement for this department/area? Your mission should explain why the department/area exists and who it serves.</p>	<p>The Office of the Registrar is a service function within the Directorate of Enrollment Management that is dedicated to continuously serving students, faculty, staff administrators, other institutions, and the community by managing and ensuring the accuracy and integrity of all students' academic records and their rights to privacy. It is our mission to subscribe to the highest ethical principles in our profession and strive to serve with accuracy, honesty, and integrity while upholding policies and procedures in compliance with the University and the Family Educational Rights and Privacy Act (FERPA.)</p>
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<p>What are the goals for this department? Should be the "big picture" goals that the department intends to accomplish within 5 years.</p>

	3. Continue to create a fully cross functional team in specialized areas.
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Objectives

Each year, every department should identify objectives the department hopes to accomplish in the next year. These should align with departmental goals and the MGA strategic plan. In the next section you will be reporting on the objectives you set and whether or not you achieved them in FY20. Later in the

Objective 2

<p>Objective 2: What was this department's second objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.</p>	<p>Objective two was to continue cross training efforts with Registrar staff. To cross train at least one job for each staff member this past year. Goal was 70% with the current workload.</p>
<p>Objective 2: Detail how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)</p>	<p>Covid-19 had a (ne)-t336.4604 -0 0 1Tf11.0 611.0 6</p>

Objective 3

Objective 3: What was this department's third objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.

The department third objective was to continue to work to have students apply two semester in advance for graduation; to help increase graduation rates. We collaborated with Marketing to push out more messages via social media and increase communication for retention to assist with the graduation completion rate. The goal was to have a 10% increase in students

Objective 4

