

## Office of Graduate Studies

Office or Department of Academic Affairs

Administrative Unit Assessment

Year Reporting: FY 20 (July 2019 by 2020)

### Department and Assessment Report Information

Prepared on 9/14/2020 11:53:04 PM	Prepared by kevin.cantwell@mga.edu
For which department or area are you reporting?	Office of Graduate Studies
What is the name and MGA email address of the person responsible for this report?	Kevin Cantwell kevin.cantwell@mga.edu

### Departmental Mission and Goals

The mission and goals of the department should be consistent over a 5 year period, although some institutional changes may necessitate and prompt a change in mission or goals for specific departments. In this section, you will report the mission statement of your department as well as the long term goals (5 year range) for the department.

What is the mission statement for this department/area? Your mission should explain why the department/area exists and who it serves.	The Mission of the Office of Graduate Studies is to develop and offer graduate degrees suitable for working adults that address the needs of the region and anticipate a growing knowledge economy.
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What are the goals for this department? These should be the "big things" the department/area intends to accomplish within 5 years.	*OGS will build graduate enrollment through new and current program development. *OGS will support students, faculty, and staff in achieving their educational and professional development. *OGS will serve the community by building OGS and MGA relationships with private and governmental partners.
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## Objectives

Objective 2

Objective 2: What was this department's secon

### Objective 3

<p>Objective 3: What was this department's third objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.</p>	<p>Provide opportunities for graduate students in assistantships, scholarships, and the development of graduate student policy.</p>
<p>Objective 3: Detail how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)</p>	

Objective 4

<p>Objective4: What was this department's fourth objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.</p>	<p>Provide and document graduate faculty professional development.</p>
<p>Objective 4: Detail how your department measur</p>	

## Future Plans

Please identify and detail three to four measurable objectives for the next fiscal year. In listing the objectives, please use the format shown in these examples. 1) The Department of X will improve services levels by 5% as measured by our satisfaction survey. 2) The department of X will provide training in ABC for at least 73 MGA faculty and staff.

AY20 Continuous Improvement Plans: 1) 75% of all new graduate students will visit the online orientation module [Of a total of 177 new students, 123 completed the Graduate Student Orientation module for 69%, which is reasonable as it is not required]; 2) the MAT program will increase its fall 2020 cohort by 5% [The MAT program increased its fall cohort from 9 to 33 for a 266% increase]; 3) the graduate catalog will modify two policies for AY21: the good standing policy and the repeated course policy [In fall 2019, several major OGS Catalog items were reviewed by the faculty leadership of the Graduate Studies Council and were successfully approved by the Shared Governance process for inclusion in the AY21 OGS catalog; 4) 100% of all graduate programs will provide a report on how they are addressing rigor over undergraduate

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