

Office of the Registrar

Student Affairs

Administrative Unit Assessment

FY 19 (July 2018-July 2019)

Department and Assessment Report Information

Prepared on:7/30/2018 12:04:01 PM	By:dian.mitchell@mga.edu
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Departmental Mission and Goals

The mission and goals of the department should be consistent over a 5 year period, although some

Objectives

Each year, every department should identify objectives the department hopes to accomplish in the next year. These should align with departmental goals and the MGA strategic plan. In the next section you will be reporting on the objectives you set and whether or not you achieved them in FY 18. Later in the document you will report on objectives you hope to accomplish in the coming fiscal year, FY19.

Objective 1

	Increase and enhance student experience with the Registrars Office. Improve Transfer Evolution Processes by reducing the number of transcripts in the evaluation bins and find ways to improve.
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Objective 1: How did your department measure this

	<p>process needs to be reassess. we are waiting on our new VIP of enrollment management to hopefully institute this changes.</p>
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Objective 3

Objective 3: What was this department's third objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	Graduation Application Data
Objective 3: How did your department measure this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	Use banner reports to compare data
Objective 3: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	100% participation.
Objective 3: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)	755 engagment
Objective 3: Did your department meet this objective?	The department did not meet this objective.

Objective 3: What did your department learn from working toward this objective? What changes will you make based on this effort next year?

Still reviewing the process. The process is too new to tell. graduation videos is being pushed out to social

Objective 4

Objective 4: What was this department's fourth objective for this fiscal year? Objectives should be

Future Plans

Please identify at least four measurable objectives for the next fiscal year. In listing the objectives, please use the format shown in these examples. 1) The Department of X will improve services levels by 5% as measured by our satisfaction survey. 2) The department to X will provide training in ABC for at least 73 MGA faculty and staff.

