

## Office of International Programs

### Academic Affairs

### Administrative Unit Assessment

FY 18 (July 2017-July 2018)

### Department and Assessment Report Information

Prepared on:7/31/2018 2:07:49 PM	By:laura.thomason@mga.edu
For which department or area are you reporting?	Office of International Programs
What is the name and MGA email address of the person responsible for this report?	Dr. Laura Thomason laura.thomason@mga.edu

### Departmental Mission and Goals

The mission and goals of the department should be consistent over a 5 year period, although some institutional changes may necessitate and prompt a change in mission or goals for specific departments. In this section, you will report the mission statement for your department as well as the long term goals (5 year range) for the department.

<b>What is the mission statement for this department/area? Your mission should explain why the department/area exists and who it serves.</b>	The Office of International Programs participates in preparing students for global citizenship by offering international experiences to every Middle Georgia State University student.
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<b>What are the goals for this department? These should be the "big things" the department/area intends to accomplish within 5 years.</b>	<ol style="list-style-type: none"><li>1. Making an international experience available to every student such that internationalization creates and sustains engagement and helps make MGA a destination institution</li><li>2. Making internationalization an integral part of the student experience, not an add-on or extracurricular activity.</li></ol>
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## **Objectives**

Each year, every department should identify objectives the department hopes to accomplish in the next year. These should align with departmental goals and the MGA strategic plan. In the next section you will be reporting on the objectives you set and whether or not you achieved them in FY 18. Later in the document you will report on objectives you hope to accomplish in the coming fiscal year, FY19.

### **Objective 1**

**Objective 1: What was this department's first objective for this fiscal year? Objectives should be**

## Objective 2

<b>Objective 2: What was this department's second objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.</b>	Develop and administer a process for admitting visiting scholars.
<b>Objective 2: How did your department measure this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)</b>	Track number of visiting scholars (J visas) on MGA's campuses during AY 2017-18.
<b>Objective 2: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)</b>	At least one visiting scholar hosted at MGA in AY 2017-18.
<b>Objective 2: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)</b>	100%
<b>Objective 2: Did your department meet this objective?</b>	The department met this objective.
<b>Objective 2: What did your department learn from working toward this objective? What changes will you make based on this effort next year?</b>	Hosting a visiting scholar allowed us to create a comprehensive outline of the process for welcoming J visitors to campus and getting them access to necessary campus resources.

**Objective 3**

**Objective 3: What was this department's third objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.**

Monitor and advise international students.

**Objective 3: How did your department measure this**

## Objective 4

<b>Objective 4: What was this department's fourth objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.</b>	Continue to build international-themed co-curricular events.
<b>Objective 4: How did your department measure this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)</b>	Track number of international events on our campuses.
<b>Objective 4: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)</b>	Add at least one new international event per semester.

**Objective 4: At what level did the department/area achieve on this objective? (This should be a number,**



