

College of Arts & Sciences

Academic Affairs

Administrative Unit Assessment

FY 18 (July 2017 July 2018)

Department and Assessment Report Information

Prepared on:8/3/2018 11:19:01 AM	By:debra.matthews@mga.edu
For which department or area are you reporting?	College of Arts & Sciences
What is the name and MGA email address of the person responsible for this report?	Drs. Williams, Matthews, and Sun ron.williams@mga.edu

Departmental Mission and Goals

The mission and goals of the department should be consistent over a 5 year period, although some institutional changes may necessitate and prompt a change in mission or goals

	English, Chair: Dr. Amy Berke; and Department of Media, Culture, and the Arts, Chair: Dr. Robert McTyre.
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What are the goals for this department? Goal
These should be the "big things" the department/area intends to accomplish within 5 years.

Objectives

Each year, every department should identify objectives the department hopes to accomplish in the next year. These should align with departmental goals and the MGA strategic plan. In the next section you will be reporting on the objectives you set and whether or not you achieved them in FY 18. Later in the document you will report on objectives you hope to accomplish in the coming fiscal year, FY19.

Objective 1

Objective 1: What was this department's first objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	Objective 1: Community Engagement 1.1. Serve the community by utilizing the professional expertise of the College of Arts & Sciences. 1.2. Serve the community by the leadership contributions of the College of Arts & Sciences.
Objective 1: How did your department measure this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	Rubric and number of participants
Objective 1: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	80% participation overall with a modified leadership target of 20%.
Objective 1: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)	89% of Arts & Sciences faculty are involved in Community Engagement overall 32% of Arts & Sciences faculty serve in leadership roles for Community Engagement
Objective 1: Did your department meet this objective?	The department exceeded this objective.
Objective 1: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	The COAS learned, as suspected, that faculty are committed to service and to providing their professional expertise to others. There is an impressive range and depth of service. For example, four faculty members were recognized for their outstanding service with certificates and gift cards made possible by the Middle Georgia State Foundation: Dr. Shane Trayers, Associate Professor of English was awarded first place for service and leadership through the creation of the Macon Writers Group (MWG); a recognition for second place is shared by Dr. Christopher Hornung, Associate Professor of Engineering and Mr. Jeffrey Wiles, Assistant Professor of Biology for their service and leadership in the annual hosting of the Middle

Georgia Regional Science Olympiad, an affiliate of the National Science Olympiad; and a third place to Mr. Charles Agnew, Associate Professor of Art and Art Program Coordinator for distinguished community engagement by the services provided to the Bleckley County Public School System through volunteering as a primary school reader and through teaching art to homeschool students. In the next year, the COAS plans to continue to encourage community engagement and to recognize outstanding service in the area of leadership and professional expertise. We thank the Assessment Committee for supporting our request to be able to provide an incentive and hope that future request will also be supported.

Objective 2

<p>Objective 2: What was this department's second objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.</p>	<p>Objective 2: College of Arts & Sciences (COAS) Initiative: Complete College Georgia (CCG) with an emphasis on retention and course utilization as it relates to academic progression.</p> <p>2.1. Retention: Identify the percentage of students who are not making satisfactory academic progress (SAP), and develop appropriate measures to address the issue.</p> <p>2.2. Progression: Examine the course utilization by campus as it relates to student progression and as one measure of allocating resources.</p>
<p>Objective 2: How did your department measure this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)</p>	<p>Rubric/Survey</p>

Objective 2: What was your target outcome for this objective? (i.e. 80% participation, 5% enrollment growth, 7% retention, 7% student engagement)

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Objective 3

Objective 3: What was this department's third objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.

Objective 3. "Model Core Teaching Mentors & Fellows Program"

3.1. Identify best practices for instructing Core Curriculum cou7C 3.1. Budgets 3.1r

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b. 100% of the Core Teaching Mentors and Fellows contributed five or more"

Objective 4

Objective 4: What was this department's fourth objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.

Objective 4. "MGA Liberal Education and America's Promise (LEAP)"

4.1. Increase campus awareness of LEAP

4.2. Pilot Signature Work and other LEAP Related Activities

4.3. Promote professional development opportunities

Objective 4: How did your department measure this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)

4.1. Number of Informational Sessions

4.2. Progress Reports (written and oral, final)

Future Plans

Please identify at least four measurable objectives for the next fiscal year. In listing the objectives, please use the format shown in these examples. 1) The Department of X will improve services levels by 5% as measured by our satisfaction survey. 2) The department to X will provide training in ABC for at least 73 MGA faculty and staff.

1. Community Engagement: The COAS will encourage departments to increase the percentage of faculty in leadership roles and recognize departments that excel in this area.
2. CCG with an Emphasis on Retention and Progression: The COAS will develop a procedure for using midterm grades for intervention with students who are not making SAP.
3. LEAP: The COAS will conduct 4 pilots to increase campus awareness and to advance the LEAP Initiative.
4. Model Core Teaching: The COAS will increase the interactions between mentors and fellows by 10% as measured by meeting minutes and a survey.

Based on this assessment, please share your thoughts on the current status and future direction of this department or area.

In terms of the current status, assessment within the College of Arts within the

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