

Navigation

1 D Y L J V P R Manager Self Service 0 6 6 W B F F H W C H Late Job Opening W L O H

1. On the Primary Job Opening Information page:

(Q W W Position Number I R U W K H R X D U I H O O L Q J
, I \ R X G R Q R W N Q R Z W K H S R V L W L R Q Q X P E H U F R Q W D F W W K H % X G J H W C

(Q W W Recruiting Location L L O R H Q R G W H I D X O W

& O C E N n u e

2. On the Job Details tab, Opening Information section:

6 H O M P S M tus Reason 3 - R E R V W 5 H Q 2 S H Q H 3 G H Z R V L W 3 B R Q L W L R D W R L G '
3 7 H P S R U D U \ \$ V V L J Q P H Q W '
/ H D Y H

. On the Approvals tab:

9LHZW \$SBD0 BLQ DQG/DW DWDQ\WPH

2QF W RE 2SHQLQIV EHHQSSBMG LWCEHSRVWCRMSSEBODW

0LN W RPH LRQRDQRWUQDYJDVW/OHDMWRE RSHQLQIX DH ILQLVKG