

Approved by the Executive Committee on March 18, 2016.

Approved by the Faculty Senate on April 1, 2016.

#### Article I: Name

The name of the Council shall be the Middle Georgia State University Graduate Studies Council.

#### Article II: Mission

To provide a forum and a process for developing policies and practices for graduate studies at Middle Georgia State University; to deliberate on all matters of graduate studies, including, but not limited to, admissions, graduate students, graduate curriculum, graduate faculty, and the implementation of a graduate studies culture that is integral to the success and identity of the institution; to make recommendations to the President, the Provost, the Senate, and its standing committees.

#### Article III: Membership

Only tenured or tenure-track faculty may serve as voting members of the Council. Most members shall hold a terminal degree, with eleven (11) voting members appointed in consultation with the Executive Committee, the Senate, and the Provost. Of the eleven members, eight (8) shall be graduate-level teaching faculty, with no more than two (2) members from any specific graduate program. Normally, members will serve for at least two years, with the possibility to volunteer or reappointment for additional terms.

#### Article IV: Representation and Terms

Ideally, all Schools shall be represented, and all programs having graduate degrees shall be represented.

- a) Members shall serve two years, with no provision for mid-year replacement if a member resigns, is reassigned, or if for some other reason is unable to complete a two-year term.
- b) The Dean of Graduate Studies shall be an ex officio (non-voting) member and shall represent the Office of the Provost.
- c) The Director of Graduate Student Policy & Support shall serve as an ex officio (non-voting) member.

## Article V: Officers, Duties, and Terms

a) A tenured faculty member with graduate-level teaching experience shall serve as Chair. A Chair shall be elected to serve for a two-year term by the Council. A new chair shall be elected upon the completion of a two-year term or if a chair resigns, is reassigned, or if for some other reason is unable to complete a term. If a new Chair must be elected mid-year or mid-term, an electronic vote is allowed, as is a