

## Academic Affairs Committee Meeting #1

Fall 2024  
 August 16, 2024  
 10:00 a.m.  
 Via Microsoft Teams

Tammy Haislip (Chair)	Teacher Education and Social Work	PRESENT
Susan Asbury	History	PRESENT
Zardosht Afshari	Media, Culture, and the Arts	PRESENT
Viktoriya Lanier	Mathematics & Statistics	PRESENT
Christine Rigsby	Natural Sciences	PRESENT
James Decker	Political Science	ABSENT
Courtney Stavely	Psychology & Criminal Justice	ABSENT
William Lowery	Aviation	PRESENT
Stanley Ketchel	Business	PRESENT
Shannon Beasley	Information Technology	ABSENT
Stacey O'Neal	Nursing, Rehabilitation Sciences, and Respiratory Therapy	ABSENT
Crystal O'Leary-Davidson	English	PRESENT
<i>Christopher Hornung</i>	<i>Senator</i>	<i>PRESENT</i>
<i>Benjamin Page</i>	<i>Senator</i>	
		<i>PRESENT</i>
<i>Chris Tsavatewa</i>	<i>Provost or Designee</i>	

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Tammy Haislip called the meeting to order at 10:02 a.m.

**1) Election of Recorder:**

Approved (10Y, 0N)

**3) Approval of the agenda:**

Motion: William Lowry

Second: Elizabeth Walker

Student Affairs; Angela O’Neal, Registrar and Rachel Podwolsky, Catalog, Curriculum, and Student Service Specialist

Date: August 10, 2024

From: Dr. Chris Tsavatewa, Assistant Provost Academic Planning, Research, and Effectiveness

The following memo is provided as notice to MGA Academic Affairs Committee regarding the creation of CDIE 0999 and the Knights@Work Program by MGA’s Center for Career & Leadership Development (CCLD). The CCLD has developed a an academic and student support process that would provision adding a non-credit-bearing internship course to the Middle Georgia State University course catalog to begin in fall 2024. This course will provide students with the opportunity to gain professional work experience related to their field through internships while receiving recognition on their transcripts, which will show employers and graduate programs that they gained hands-on experience and provide the institution with a way to track these experiences.

The Office of the Provost has collaborated in the development and execution of this new program. This non-curricular course and program does not require approval by the committee nor Senate, we ask that it be acknowledged and read into the record without objection.

Dr. Mary Roberts will be available at the meeting to address any questions.

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**Course Details:** CDIE 0999

**Subject Code** CDIE

**CEU:** 0 Credit Hours

**Course Description:**

The Career Development Internship Experience course offers students a guided opportunity to gain experience and explore career options through supervised paid and unpaid work experiences related to their program of study. Open to any major, this program is administered by the CCLD. This tuition-free non-credit-bearing course does not award academic credit or count toward

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**6) Other Business: Provost Office Update**