



# MIDDLE GEORGIA STATE UNIVERSITY STATUTES

[Effective August 1, 2020]

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Committee, Chair of the Intellectual Property Committee, and Chair of the Title IX Committee.

**(i) Special Assistant to the President**

The Special Assistant to the President reports to the President and serves as SACSCOC





**(d) Faculty Tenure**

Tenure resides at the institutional level. Institutional responsibility for employment of a

Part-





**MGA complies with BOR Policy 6.5.1** [Board of Regents Policy Manual | 6.5 Freedom of Expression and Academic Freedom | University System of Georgia \(usg.edu\)](#).

**Article V. Faculty Conflict Resolution & Grievance Procedures**

**Section 5.01 Resolving Disputes**

It is the policy of the institution that all employee grievances will be resolved promptly and fairly, and that all employees shall receive fair and equitable treatment. Grievance procedures, which are outlined in the faculty handbook, are designed to promote accessibility, simplicity,







be reactivated by a two-thirds vote of the Senate. The roster of a newly activated shared governance organization must be populated by the Executive Committee by the start of the subsequent academic year. The interim chair of a newly activated shared governance organization shall be appointed by the chair of the Senate in consultation with the chair of the Executive Committee.

The Faculty Senate may, by majority vote, recommend the establishment or disbandment of a standing committee. The Faculty Senate standing committees and their general areas of responsibility are:

**(i) *Academic Affairs Committee***

The Academic Affairs Committee shall collaborate with the Office of the Provost to review formal academic policy petitions at the course, program, and institutional level. Curricular changes and overarching policy recommendations will be submitted to the Senate for review and approval. Other items are forwarded to the Office of the Provost for review and approval.

**(ii) *Academic Quality Committee***

The Academic Quality Committee shall discuss, analyze and recommend action on matters related to MGA's instructional practices, including but not limited to, the core curriculum, course evaluations, face-to-face and online classrooms, strategies for retention, progression, and graduation, potential areas of curricular growth and development, and overarching academic standards.

**(iii) *Diversity Committee***

The Diversity Committee shall assist in encouraging and nurturing a campus climate that reflects MGA's commitment to diversity and inclusion. The committee will uphold and protect diversity of thought, promote the free exchange of ideas, and the right to assemble.

**(iv) *Executive Committee***

The Executive Committee shall recommend members to standing committees and boards, manage the nomination and election of senators, review university governance documents, assign yearly charges to other standing committees, determine jurisdiction among committees, and ensure records are kept of membership rosters, governance d

To assist the Executive Committee in the nomination and appointment of faculty to the Senate, committees and boards, a member of the Corps of Instruction shall be appointed as a Governance Historian. Executive Committee shall recruit and select the Governance Historian.

The committee coordinates closely with the Historian, who archives copies of Senate rosters and minutes, the rosters of standing committees and boards, and original copies of all governance documents. The Historian will also work with university staff members to ensure that current copies of minutes, rosters, Senate records, and other relevant documents are available on the MGA website.

The chair-elect of the committee is an ex-officio member of the Conflict Resolution Committee.

(v) ***Faculty Affairs Committee***

The Faculty Affairs Committee shall, except where policies of the Board of Regents conflict or as otherwise provided in these bylaws, recommend policy, processes, and practice that concern the general welfare and function of the faculty, among them those that impact annual evaluation, promotion, tenure, workload, teaching and research infrastructure, emeriti designation, award of sabbaticals, compensation, and budget allocations and system processes that affect the work of the faculty.

The Faculty Affairs Committee will also oversee the process of awarding institutional faculty awards for scholarship, service, and teaching; and seek additional ways to honor the work of the faculty.

The Faculty Affairs Committee shall maintain the Faculty Handbook and coordinate with the Senate to ensure that changes affecting the handbook that originate in other governance units are approved by the Senate, affirmed by the President, and then incorporated into handbook. All revisions to the Faculty Handbook shall be forwarded to the Senate for final review.

The chair of the committee is an ex-officio member of the Conflict Resolution Committee.

(vi) ***Institutional Policy and Campus Affairs Committee***

The Institutional Policy and Campus Affairs Committee shall review institution-level policies and initiatives related to legal mandates and the procedural efforts of an effective institution. This committee shall also ensure that institutional policy does not conflict with BOR policy or state and federal laws.

(vii) ***Intercollegiate Athletics Committee***

The Intercollegiate Athletics Committee provides feedback and advice to the Athletic Department concerning compliance functions, academic issues, gender equity, and budget development; serves as a liaison between various members of the campus community and the university's intercollegiate athletics department and coaches; and acts in an advisory capacity regarding recreation activity, facilities management, and fund-raising efforts.

***(viii) Promotion, Tenure and Post-Tenure Review Committee***

In coordination with the dean of each school and the Office of the Provost, the Promotion, Tenure and Post-Tenure Review Committee shall provide relevant information and training concerning the promotion, tenure, and post tenure review processes; notify faculty of application deadlines per the faculty handbook; ensure that all subcommittees are populated and approved; and verify the process at all stages, including to the President in the case of an appeal, or to anyone else party to a particular application.

***(ix) Student Academic Enhancement Committee***

Board members receive their appointments from the University President based upon recommendations from Executive Committee. Committee recommendations will be forwarded after Faculty Senate elections in spring semester and the roster finalized at the beginning of the subsequent fall semester. Members shall be taken from the Corps of Instruction, the officers of the University and administrative staff, the staff as represented by the Staff Council, and the student body. Student board members are submitted to Executive Committee by the Student Government Association through the Office of Student Affairs. Student members are appointed for a period of one year but may be reappointed for a second year. The President himself shall be an ex-officio (non-voting) member of all boards.

**(i) *Campus Safety Board***

The Campus Safety Board shall review the Annual Security and Fire Safety Report and make recommendations to improve overall campus safety. The Campus Safety Board will also discuss all matters related to safety, both in physical spaces and online, including the classroom, student activities, residence life, grounds, risk management, emergency planning, and to surface streets providing access to the University.

**(ii) *Institutional Effectiveness Board***

The Institutional Effectiveness Board shall provide leadership for the overall direction and support of institution and academic effectiveness, assessment, and improvement; coordinate, evaluate, and facilitate the use of Comprehensive Program Review reports to make recommendations for program improvements or program viability to the Provost; and ensure the integrity of assessment activities.

**(iii) *Institutional Review Board***

The Institutional Review Board is a research oversight board charged with ensuring that research involving human subjects is conducted in compliance with applicable federal, state, and institutional policies and procedures for the protection of research subjects. The board shall ensure compliance by reviewing the research project prior to it being conducted, supplemented by periodic reviews as warranted.

**(iv) *Student Conduct Board***

The Student Conduct Board convenes panels to determine whether a student has violated the Student Code of Conduct. It works closely with the Office of Student Affairs, which bears administrative responsibility for adjudicating complaints of student misconduct (behavior and academic). Prior to imposition of any sanction involving a student grade, the Vice President for Student Affairs shall consult with the faculty member for the affected course, the faculty member's supervisor, and the Provost or the Provost's appointed designee. Hearing panels shall consist of one faculty member, one staff member, and one student (a total of three).

**(v) *Student Fees Board***

The Student Fees Board oversees and manages the allocation of all mandatory fees requiring review by the University System of Georgia. As part of this work, the

Student Fees Board reviews existing and new fees; studies the budget request process including calendar, forms, and workflow; provides an open allocation process, including provision for requestors to address the Board; and notifies all interested parties of allocation decisions.

**(vi) *Student Honors and Awards Board***

The Student Honors and Awards Board shall oversee the decision process and manage ceremonies for conferring student academic and leadership awards. The board shall coordinate with the office of the President to oversee and manage the selection process for Presidential Scholars, including nominations, interviews, and final recommendation to the President.

**(vii) *Student Media Advisory Board***

The Student Media Advisory Board reviews and approves activities of student media and provide oversight, direction, and suggestions for intercampus media outlets and activities. This group also reviews the Student Media Bylaws, in collaboration with the Office of Student Affairs, and proposes changes.

**(viii) *Student Representative Vetting and Appointment Board***

The board will oversee the recruitment, vetting and placement of student representatives on committees and boards of the Senate.

Executive Committee may help coordinate or facilitate graduate matters forwarded to the Faculty Senate, its committees, or University Boards, the Graduate Studies Council is not subject to Executive Committee jurisdiction.

**(a) Membership**

Members of the Graduate Studies Council shall be taken from the Corps of Instruction and the administrative staff. Council members receive their appointment from the President of the University in consultation with current council members, appropriate academic administrators, or representatives of the Executive Committee and the Senate. They serve a tw d the Senate.





**Section 7.03 Amendments**