

Academic Quality Committee
Meeting #1 Agenda
MS TEAMS
September 29, 2023
9:00 AM- 11:00 AM

I. Approval of Agenda

II. Committee Description and Charges

- Description from By-Laws: The Academic Quality Committee shall discuss, analyze and recommend action on matters related to MGA's instructional practices, including but not limited to the core curriculum, course evaluations, face-to-face and online classrooms, strategies for retention, progression, and graduation, potential areas of curricular growth and development, and overarching academic standards.
- Charges for FY 2023:
 - No charges coming from the Office of the Provost
 - Committee Charges from the end of the FY 2022:
 - Follow up on Course Experience Feedback Survey Pilot from Summer 2023
 - Create and word a review cycle policy that stays with the committee each year
 - Online Course Building and Instruction to be housed in CETL

III. Election of Secretary/Recorder

IV. Old Business

- Follow up on Course Experience Feedback Survey Pilot from Summer 2023
 - Preliminary report of the overall response rates for summer semesters since first integrating Blue:
 - 2023: 23.3% *Pilot Semester
 - 2022: 27.38
 - 2021: 28.11
 - 2020: 21.54
 - 2019: 35.1
 - 2018: 35.62
 - 2017: 39.75
 - 2016: 45.2
 - 2015: 40.58
- What would we like to do to address this decline in responses?
- How do we want to move forward in making sure the course feedback tool provided us with the information we were looking to gather? Ex. Data, Survey, etc.

V. New Business

- Create and word a review cycle policy that stays with the committee each year.
Subcommittee to word this and bring it back to the committee for feedback and/or approval
- Online Course Building and Instruction to be housed in CETL:
Examples and ideas shared from FY 2022-2023:
 - Create a best practice for online instruction at MGA
 - Have a monthly brown bag lunch to discuss online instruction on each campus-conversations for how to better teach or ideas to make instruction better, etc.
 - Develop realistic online classes
 - Train Faculty how to build online material, how to load and build in D2L, best ways to evaluate students
 - Evaluate courses through Quality Matters before they go live
 - Provide “new” online instructors with a mentor that has been teaching online for a period of time. This would also