

**Academic Affairs Meeting #1**

Fall Semester 2023

18 August 2023

Microsoft Teams

Present electronically: Andrew Reeves (Chair), Shannon Riddle (Recorder), Rhonda Amerson, Shannon Beasley, David Biek, Adam Bousum, Kevin Cantwell, Loretta Clayton, William Cole, James Decker, Estrella Dennard, Vikoriya Lanier, William Lowery, Gerald Lucas, Tammy Haislip, Crystal O'Leary Davidson, Angela O'Neal, Rachel Podwolsky, Christine Rigsby, Jessica Sisa, Amanda Smith, Christopher Tsavatewa, Elizabeth Walker

Absent: Tom Hancock, Frank Ryerson, David Fuller, Dian Mitchell, Benjamin Page

## Memo concerning High Impact Practice (HIPS) Designation

Dr. Christopher Tsavatewa presented:

- Area B Perspectives courses will be designated as FYE courses in an attribute assigned by the Registrar's office. Students will receive attentional experiential learning credit. This will expand the inventory of HIPS courses.

## Other business

Dr. Kevin Cantwell explained the substantive change policy:

- Any new program that comes to the Academic Affairs Committee – a new Certificate, a new Undergraduate degree, a new Graduate degree – the question is addressed in writing to Dr. Kevin Cantwell whether the new program is a substantive change.
- Substantive changes, generally, are triggered when we are offering 50% or more of new classes.
- When a new program comes to the agenda, it is important for the Chair to identify it as a substantive change or not a substantive change.

Dr. Kevin Cantwell explained SACS new standard on shared governance:

- All institutions going forward will have to demonstrate its compliance with shared governance with the 10-year report, and probably the 5-year report; the policy is not in place, but will begin in the 2024 calendar year.

## Adjournment

- Motion: Crystal O'Leary-Davidson
- Second: Elizabeth Walker
- Andrew Reeves adjourned meeting at 10:32am

Respectfully submitted,  
Shannon Riddle