

**Student Academic Enhancement Committee (SAEC) 2022-2023
Meeting Minutes**

Date: December 2, 2022, 9:00a.m.-10:00 a.m.

Location: Virtual Microsoft Teams

Chair: Dr. Shannon W. Beasley

Recorder: Trino Prados

Present: Susan Asbury, Sharon .E Colley, Kelli Cheng, Tammy Haislip, Scott Hinze, Andy Davidson, Mary Roberts, Altaron M. Palmer, Giuliano Graniti,

Absent: Victoria F. Guarisco, Keri E. Wilbur, Lucia M. Palmer, Anderson Ligon, Amber Johnston, Shoshana M Fuller, Adam L Craig

Meeting called to order: Dr. Beasley called the meeting to order at 9:03 am.

1. Approval of the Agenda: Trino Prados moved to approve the agenda, Tammy Haislip seconded, and the motion passed (All).

2. Election of Officers:

a. Recorder AY 2023/24 Trino Prados self-nominated. Dr. Beasley moved to vote. Giuliano Graniti seconded. Motion passed.

b. Chair-Elect AY 2023/24 Dr. Beasley had previously asked Dr. Keri E. Wilbur to be the Chair-elect.. She said she would. Trino Prados moved to vote. Scott Hinze seconded. Motion passed

3. 4. New Business

a. Review charges:

b. Forward the explanation of "review" and schedule. Review current student Academic Enhancement opportunities outside of the classroom across all five campuses and make recommendations for future opportunities.

c. Discuss the function of the committee. As a committee, we are to monitor and report. Make sure that previous updates are available and remove things that are no longer available.

d. Review previous work by the SAEC. Review the University's internationalization plan and related policies.

e. Distribute charges to subcommittees.

C1: Review current student Academic Enhancement opportunities outside of the classroom across all five campuses and make recommendations for future opportunities.

C2: Review the University's internationalization plan and related topics. Review and/or make recommendations to create the University's study away opportunities. Members: Trino Prados, Andy Davidson, Giuliano Graniti.

C3: Review the University's comprehensive internship opportunities. Members: Mary Roberts, Sharon Colley, Susan Ashbury.

C4: Coordinate with the MGA Foundation student affairs and other sources as appropriate to encourage, fund, and support academic enhancement opportunities.

f. Determine timetable for work: Have two meetings for spring 2023.

g. Determine meetings times for the SAEC 2022/2. Time and dates for future

4. Announcements: Please refer to the attached transcript of the meeting.
5. Adjourn: Motion to adjourn, Trino Prados second. All votes in favor.