

Academic Quality Committee

Friday, January 27, 9:30 a.m. via Microsoft Teams

Members: Paige Crump, Xiaoyan Hu Chase, Loretta Clayton, David Fuller, Nancy Guyse, Tammy Haislip, Scott Hinze, Tamatha Lambert, Valerie Mercer, Andrew Reeves, Liz Riley, Jianwei Wang, and Sabrina Wengier

Guests: Chris Tsavatewa

Paige shared the agenda she emailed us on January 18. Sabrina moved to approve the agenda; Nancy seconded.

Paige mentioned that our faculty completed .  
She attached two versions of the results to her January 18 email. One summarizes the responses by faculty status. The other summarizes the responses for each question with proposed revisions.

Paige asked that we review the Examples of Student Success she attached to her January 18 email. The examples have been vetted by the Senate's ad hoc committee to address the changes associated with PTPTR. The examples are not complete and/or finalized. They are meant to serve as a guide while the six schools align their practices with the new PTPTR policies.

Paige displayed the course evaluation survey questions. Each question was reviewed with either Paige and/or committee members suggesting changes based on the faculty feedback provided in the survey. Each change was voted upon and passed.

1. I did my best to prepare for and participate in this course. (original)

**I did my best to prepare for and participate in this course. (final, no changes)**

2. When I struggled with course material, I sought help. (original)

**I utilized University resources for help with course material. (final)**

3. I accurately anticipated the amount of work required to do well in the course. (Original)

**I accurately anticipated the amount of work required to do well in this course. (final, no changes)**

4. The instructor provided helpful feedback on assignments. (original)

**The instructor provided helpful feedback on assigned course work. (final)**

5. The instructor offered and was available for individual assistance. (original)

**The instructor was available for individual assistance. (final)**

6. The instructor established a respectful learning environment. (original)

**The instructor established a respectful learning environment. (final, no changes)**

7. The instructor was responsive to my communications. (original)

**The instructor responded to my communications. (final)**

8. The instructor met the expectations set in the syllabus for returning graded work. (original)

**The instructor returned graded work in a timely manner. (final)**

9. The instructor frequently communicated expectations to students. (original)

**The instructor clearly communicated expectations. (final)**

10. The instructor frequently communicated expectations to students. (original)

**The instructor was organized. (final)**

11. The instructor fostered active course participation. (original)

**The instructor encouraged active course participation. (final)**

( )T 12. The course materials and activities contributedpagi

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15. Explain how the instructor's actions contributed to your learning in this course. (original)  
**Please explain how the instructor contributed to your learning. (final)**

16. Comment specifically on how texts, materials, assignments, and/or activities impacted your learning. (original)  
**Please explain how texts, materials, assignments, and/or activities contributed to your learning. (final)**

17. Provide any suggestions to improve learning in this course. (original)  
**Please provide suggestions to improve learning. (final)**

Paige asked that we consider changing the name of the course evaluation survey because "student experience" seems broad and vague. After some discussion, the members agreed to suggest renaming the survey to "course experience feedback."

The members voted to send the revised questions with a new name, "course experience feedback" to the Executive Committee for transmittal to the Senate.

Paige confirmed that we do not want to include questions about grades, instructor knowledge/expertise, and/or textbooks in the course evaluation instrument. The members agreed that we do not.

Paige asked Chris about attaching a statement to the survey reflecting the validity of best practices associated with this type of survey instrument.

Sabrina moved to adjourn the meeting; Andrew seconded. Paige ended the meeting at 11:51 a.m.  
Minutes recorded and submitted by Tamatha.