



•

**c. Elections for Senate, E.C., PTPTR to be held early next semester**

Steve Wallace reported that the units in Group A will need to hold elections for these committees spring semester. Nominations should be collected by the end of January; elections for these positions as well as new committee chairs will be held during spring semester.

**Adjourn.** 10:30 a.m. First – Sabrina Wengier. Second – Monica Miller. Approved unanimously.

Appendix A— Workflow/Timeline for Recruiting Students to MGA Standing Committees/Boards

Appendix B— Statutes revisions from subcommittee

Appendix C— Faculty Handbook revisions proposal from Faculty Affairs.

## **Appendix A**

### **Workflow/Timeline for Recruiting Students to MGA Standing Committees/Boards**

Workflow/Timeline for Recruiting Students to MGA Standing Committees/Boards  
Drafted October 20, 2021

Late July	Review and update Google Form used to recruit students.
Early August	Send email to student distribution list (See Appendix 1) <ul style="list-style-type: none"><li>• Students applying select their first, second and third preference of committee/board assignment</li></ul>
August	Begin reviewing and vetting students for the following: <ul style="list-style-type: none"><li>• Campus(es) where currently enrolled</li><li>• Status (Freshman, Sophomore, Junior, Senior, Graduate)</li><li>• Overall GPA</li><li>• Number of Earned Credit Hours</li><li>• Number of enrolled hours for current semester</li><li>• Major</li><li>• Any holds on student account</li><li>• Any student conduct history</li></ul>
Late August/Early Sept.	Begin initial assignment of students to boards/committees <ul style="list-style-type: none"><li>• NOTE: Part of the challenge includes committee/board assignments</li></ul>

Workflow/Timeline for Recruiting Students to MGA Standing Committees/Boards  
Drafted October 20, 2021

PROPOSED CHANGES:

- Assign taskforce/committee to review, vet and assign students to committee/board positions.
- Consider initiating the recruitment process in late March/early April.
  - o While all applications would still need to be reviewed at the start of fall semester, this could minimize some of the delays in providing chairs the names of their student members, thus allowing them to begin their committee/board work earlier in the fall semester.
- Restrict or limit the ability of committee/board chairs in denying a student's participation on a committee/board.
- Review the information used to vet/clear students for participation to determine if the current information is needed and/or if any other information may be useful in making assignments to committees/boards.
- Maintain a pool of approved alternates should vacancies in student positions occur during the academic year.
- For Student Fees Task Force, review requirement of recommendation of representation by school from the dean/chair.
  - o I'm not sure how or if these recommendations are confirmed during the process.

Workflow/Timeline for Recruiting Students to MGA Standing Committees/Boards  
Drafted October 20, 2021

APPENDIX 1 Student recruitment email

Students:

Each year, we look for volunteers to serve as the student members of various standing committees within the University.

We are looking for at least forty students (plus any alternates) to serve in the student positions on the Standing Committees. The benefits of being a student member on one of these committees include:

- Students become involved in the governance of Middle Georgia State University,
- Students see how policy development and implementation work,
- Students learn more about Middle Georgia State University from the “inside”,
- Students build connections with faculty and staff members,
- Students meet other students with similar interests,
- Students develop substantial resume material.

The link below directs students to the application form which also provides more information about each of the committees in need of student representation. Per the Faculty Senate bylaws, the committees and the number of students needed on each are:

Diversity Committee - 1 student

Student Academic Enhancement Committee - 2 students

Teaching Resources & Budgetary Allocation Committee – 2 students

Campus Safety Board – 5 students (One representing each campus)

Student Conduct Board – 10 students (representation from each campus and each school)

Student Fees Task Force – 5 students (one representing each campus) plus 10 undergraduate students (representing the different school/colleges upon recommendation of the dean/chair) (Plus one representative from SGA)

Student Honors and Awards Task Force – 5 students

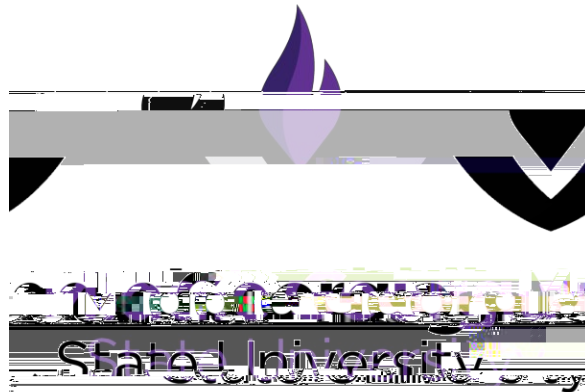
Interested students can complete the Google Form found at <https://forms.gle/ZiHsbsS2yBzjT2Wf8>.

Information about each committee or board can also be found in this form. (The SAC committee asked if we should use Microsoft Forms rather than Google Forms)

Typically, each committee meets 1

## **Appendix B**

### **Statutes revisions from subcommittee**



# MIDDLE GEORGIA STATE UNIVERSITY STATUTES

[Effective August 1, 2020]

[Modified August 1, 2021]



























































