

Academic Quality Committee

Meeting Minutes

February 25, 2022, 10:00 a.m.

Chair Jim McNeil called the meeting to order at 10:00 a.m. via Microsoft Teams.

Attendees: David Biek, Paige Crump, James Decker, Nancy Guyse, Scott Hinze, Karmen Lenz, Gerald Lucas, Christian Kim, Tamatha Lambert, Jim McNeil, Rod McRae, Barry Monk, Andrew Reeves, and Liz Riley.

Absences: Deepa Arora, Sandra Bevill, Stdeh(5) 0

from course evaluations. Scott Hinze volunteered to work with a small ad hoc committee on recommendations. Barry Monk and Tamatha Lambert offered to assist Scott. \* The ad hoc committee will decide upon a meeting time/place and send a draft copy of recommendations before the next meeting.

Chris Tsavetewa introduced Dr. Rod McRae to the committee. Dr. McRae is the new AS for faculty development. Chris mentioned that Rod has extensive experience with redeveloping course evaluations. Rod offered to assist Scott and his ad hoc committee with the draft recommendations on increasing response rates from course evaluations. Chris mentioned that it is important for the committee explain/stress why faculty should adopt our recommendations: adding v. Jan minutes were approved without objection.

Jim adjourned the meeting.

Minutes submitted by Tamatha.

\*Paige agreed to join the group after our meeting ended.