

Faculty Affairs Committee

Meeting Minutes

October 8, 2020, No. 1

In Attendance: Dr. Tina Ashford, Dr. Ervin Briones, Mr. Jeffery Bryan, Dr. Gerald Buffone, Dr. Norman Alan Clark, Dr. Vicky Guarisco, Dr. Rebekah Hazlett-Knudsen, Dr. Brooke Miller, Dr. Debra Matthews, Dr. Tracie Provost, Dr. Kelly Whiddon,

Absent: Dr. Kyung Kang, Dr. Michele Scordato, Dr. Stacey O'Neal, Ms. Nancy Stroud
Dr. David Vogel

- I. Dr. Hazlett-Knudsen called the meeting called to order at 1:30 pm.
- II. Review and approval of the minutes from February 2020 meeting: Dr. Hazlett-Knudsen made a call for approval of the minutes. Dr. Guarisco made the motion and Dr. Clark seconded. The motion passed.
Approval of the agenda: Dr. Hazlett-Knudsen made a call for approval of the agenda. Dr. Miller made the motion and Dr. Provost seconded. The motion passed.
- IV. Dr. Matthews reviewed the committee charges for the 2020-2021 academic year. Per Dr. Matthews this charge will involve clarifying the Faculty Awards performance criteria (ex. further operationalize exceptional performance). Additionally, this charge may involve identifying new and varied ways to honor faculty. Dr. Hazlett-Knudsen inquired about the timeline and per Dr. Matthews she will communicate with us in the upcoming week(s) and upon identification of an ad hoc committee, the turnaround on this charge would be approximately two weeks. The outcome of the ad hoc committee should result in clear criteria and additional faculty awards. Ms. Vicki Smith in Human Resources will be the primary contact for this charge. This would not go before the Senate for a vote, but the Senate would be notified. Dr. Hazlett-Knudsen will call for volunteers to serve on the ad hoc committee.
- V. Dr. Hazlett-Knudsen reviewed the main charges remaining from the 2019-2020 academic year including:
 - Promotion to the Rank of Professor
 - Faculty Workload
 - Final Exam Grade Reporting
 - Promotion to Professional Lecturer

Dr. Hazlett-Knudsen asked for volunteers to serve on newly established ad hoc committees. Dr. Guarisco requested that the information be shared prior to establishing ad hoc committees. Dr. Hazlett-Knudsen to distribute information on each item for review. It was suggested that OneDrive be used to distribute committee materials, agendas, and minutes. Dr. Hazlett-

Dr. Hazlett-Knudsen called for a motion to end the meeting. Dr. Briones made the motion and Dr. Clark seconded. Motion passed. Meeting ended at 2:02 pm.