

**Executive Committee Meeting Minutes**  
**November 13, 2020**  
**9:00 a.m.**  
**Microsoft Teams**

**Present:** Lorraine Dubuisson (Chair), Steven Wallace, Troy Sullivan, Stephan Steckowski, Amanda Chase, Javan Frazier, Julie Lester, Duane Day, Monica Miller, Stephanie Tolliver-Epps, Chris Hornung, Kara Svonavec, William Gary Cole, Kempley Lingelbach, Sabrina Wengier.

**Absent (Excused):** Dawn Fuller

- 1) Call to Order 9 a.m.
- 2) Roll Call
- 3) Approval of the Minutes: Minutes from the 8-21 meeting were approved electronically on 9/01
- 4) Approval of the Agenda.  
Steven Wallace – First; Javan Frazier – Second. Passed.
- 5) New Business
  - a. Charge from Provost
    - Dr. Dubuisson explained that our charge from Provost Matthews is to assess how COVID has impacted our shared governance processes in spring and fall 2020. Dr. Wallace suggested sending surveys with open-ended questions to past chairs and current chairs.
    - A subcommittee was formed to devise the survey questions and present the questions to EC at the January meeting. Subcommittee chair: Steven Wallace; Members: Kempley Lingelbach, Stephanie Tolliver-Epps, Chris Hornung, Sabrina Wengier.
    - Timing: Survey will be finalized at the January meeting and distributed to past and present chairs using Microsoft Forms at the beginning of February.  
Sabrina Wengier – First; Julie Lester – Second. Passed.
  - b.

6) Adjourn. Steven Wallace – First; Monica Miller – Second.