

## Faculty Development Board Meeting

November 20, 2020

Members Present via Teams: Jason Wester, Michele Scordato, Nick Yang, Michael Gibbons, Don Brown, Douglas Bice, Neil Rigole, Alan Stines

Recorder: Don Brown

1. Meeting called to order by Jason Wester, Chair, at 9:00 a.m.
2. Election of Recorder: Don Brown was elected recorder.
3. Old Business:
  - a. A notice will be sent out to the faculty to apply for Faculty Development funds for Fall Semester 2020. The deadline to apply for funds from Fall 2020 will be December 4, 2020.
  - b. The committee approved a motion to allocate funds twice a year, Fall and Spring Semesters, based on the fiscal year July 1, 2020 to June 30, 2021.
  - c. Jason Wester will have the minutes from the previous year posted to the appropriate MGA site.
4. New Business:
  - a. The Faculty Development Board website will be updated to reflect the policy that “inaccurate and incomplete applications for funds will not be accepted.”
  - b. Any funds, not allocated during Fall 2020, will be available for allocation during Spring 2021.
  - c. Next meeting will be January 22, 2021.
5. Adjournment