

Graduate Studies Council AY 2019-2020  
Minutes from Meeting 3, PSC 341, Feb. 14, 2020  
Approved by Electronic Vote May 1, 2020

Present: Gaston Brouwer, George L. Israel, Francisco Lopez, Bill Hervey, Benita Muth, Neil Rigole, Sabrina Wengier, Kevin Cantwell (ex officio), Maritza Bell-Corrales, Loretta Clayton, Kinzie Lee, Jerry Lucas

Excused Absences: Sumi Himangshu, Scott Spangler, Ed Steigerwald

Call to order: Neil Rigole, Chair, called the meeting to order at 10:00 AM.

1. The Agenda was approved. Francisco Lopez moved to approve, Gerald Lucas seconded, the motion carried by voice vote.
2. The Minutes from the Oct. 11th meeting were approved. Francisco Lopez moved to approve, Gaston Brouwer seconded, the motion carried by voice vote.
3. Dean's report: Dean Kevin Cantwell reported on changes in graduate program curriculum for the schools of Aviation and Business. A team of faculty and administrators is working on documentation for a SACS level change for the university, a draft of which will soon be completed and submitted to SACS. Notification regarding approval is expected in July, followed by a site visit. Lastly, the Office of Graduate Studies aims to provide more opportunities for faculty training.
4. Report from the Director of Graduate Student Policy and Support: Dr. Loretta Clayton reported on the workshop on Graduate Studies held on our campus, which signaled growing institutional strength at the graduate level. More events are being planned for the purpose of mentoring graduate students.
5. Old Business: Regarding the status of Bylaw Revisions, the bylaws have not yet been revised. A subcommittee including Sabrina Wengier, Neil Rigole, and Scott Spangler will review these.
6. New Business:
  - a. 7000/8000 level course description: The language for 8000 level classes was revised from "The sequence of these 8000 level courses concludes with a defense..." to "The program concluded with a ....." Francisco Lopez moved to approve, Bill Hervey seconded, and the motion carried by a voice vote.
  - b. Policy for Students who receive more than two "C"s. Francisco Lopez explained various scenarios that, he believes, current stated policy does not adequately address, and which might lead to problems for the university in the future. He asserts that other institutions have clearer policies regarding maximum number of courses that can be repeated and the maximum numbers of "C"s that can be permitted. Council members pointed out, however, that they believe that the modified Repeated Courses policy can be used to address such scenarios. Sabrina Wengier also suggested that the School of Business can establish more stringent requirements for its students.
7. Announcements: Neil Rigole will email the council regarding the next meeting date.

8. Adjournment: The meeting adjourned at 1130 AM.

Respectfully Submitted,

Dr. George L. Israel, Recorder

April 15, 2020