## MIDDLE GEORGIA STATE UNIVERSITY

evaluations as part of the portfolio. The handbook language and the actual practice should match.

**Motion:** the faculty handbook should be altered to reflect that faculty provide PDFs of all evaluations in lieu of hyperlinks.

The motion carried unanimously.

c. Forms for senior lecturers: Because there is not yet a form specific for the evaluation of senior lecturers, the committee agreed to begin creating such a form in spring 2020.

6. Announcements: none

7. Questions: none

8. Adjournment: 10:58 am

Minutes submitted by Nate Gilbert, Recorder