

Executive Committee

October 11, 2019, 9:00 a.m.

Academic Affairs Conference Room, Administration Building, Macon Campus

In order to support the rationale for the following proposals, guests reminded the committee that the IRB doesn't represent the interests of the university at large and so does not need to contain representation from each academic unit; its function is to oversee research projects that involve human subjects. A department such as Aviation may never submit a proposal to IRB, for example. In addition, the previous Bylaws did not populate IRB by academic unit; this is a recent change to the board structure that does not allow IRB to function properly.

Dr. Dubuisson made a motion that the description of the IRB be rewritten in the Bylaws so that the structure of the committee meets federal guidelines, is not dependent on academic unit, and contains at least 17 members. Dr. Vogel seconded, and the motion was approved unanimously.

Dr. Wallace made a motion that the Chair for IRB be chosen at the first meeting in the fall (in an exception to the timeline for Chair to be chosen for other committees, boards, and councils) so that work can begin immediately. Dr. Vogel seconded, and the motion was approved unanimously.

Dr. Dubuisson made the following motion: in the spring of each year IRB will poll members who have completed their two year terms regarding their wish to serve subsequent terms. Resulting empty seats will be filled by an application process to be developed and administered by IRB which prioritizes applicants who have already been trained and who have the relevant expertise. Continuity of membership is desired, and current membership does not need to apply if choosing to remain on the board. [Note from LD: Some of this language is taken from a similar process described in the Bylaws for the Graduate Studies Council.] Dr. Buffone seconded, and the motion passed unanimously.

Dr. Trayers updated the committee on the population of committees. The chart of committee assignments will be completed by 10/14 and handed over to the Governance Historian for proofreading. Student and staff appointments are still incomplete. The Governance Historian will make certain that Chair Elect are chosen for each committee, board, and council this year.

Dr. Trayers created a Subcommittee for Redesign Due to School Restructure composed of Dr. Lester, Mr. Steckowski, Dr. Vogel, and Dr. Buffone. Since MGA restructured after the revision of the Bylaws, they do not account for the newly created Political Science Department. The Bylaws also do not account for academic units with very few faculty members who are still expected to represent their units on a large number of committees, boards, and councils. The subcommittee will consider a proposal made by Chris Lawrence to address these issues as well as suggesting additional ways to solve the problem. These will be presented to Executive Committee at the November meeting.

Dr. Trayers also informed the committee that the shared governance site has been changed to reflect the revision of the Bylaws.

In an electronic meeting on 9/20, Dr. Dubuisson made a motion to bring several items from the Bylaws that are essential

