

Academic Affairs Board  
Meeting #3, 18 October 2019  
Macon Campus, PSC 256

Present: Rhonda Amerson, Lavette Burnette, Kim Johnson, Debra Matthews, Dian Mitchell, Rachel Podwolsky, Andrew Reeves, Neil Rigole, Frank Ryerson, Jeffrey Tarver, Stephen Taylor

Guests: Amanda Smith

1. Call to order: 10:07 AM
2. Approval of 20 September meeting minutes approved electronically 3 October 2019.
3. Nomination and Election of Chair-elect: Tabled until 17 January 2020 meeting.
4. Review of deletions discussed en bloc

Course	
Course Deletion	<a href="#">ACCT 6200 Financial Accounting Topics</a>
Course Deletion	<a href="#">ACCT 6300 Managerial and Accounting Information Systems</a>
Course Deletion	<a href="#">ACCT 6400 Tax Research</a>
Course Deletion	<a href="#">ACCT 605 Graduate Accounting Special Topics</a>
Course Deletion	<a href="#">ACCT 6605 Graduate Accounting Internship</a>
Course Deletion	<a href="#">MGMT 5100 Supply Chain Management</a>
Course Deletion	<a href="#">MGMT 6120 Advanced Logistics Management</a>

Frank Ryerson explained that the deletions were part of the decision to delete the Accounting concentration and drastically scale back the Supply Chain Management concentration in the Business MA because of lack of enrollment.

Lavette Burnette and Stephen Taylor raised the question of whether this deletion was part of a change to the catalog, but it was noted in discussion that the Accounting and Supply Chain Management Concentrations are still listed in the 2019-20 Course Catalog.

Rhonda Amerson, Lavette Burnette, and Debra Matthews discussed whether it would be better to include a program modification in the course deletions for clarity's sake and concluded that there should be a program modification.

Lavette Burnette motioned to table the course deletions until they were submitted as part of a program modification together with justification for program modification. Stephen Taylor seconded. Motion carried unanimously.

#### 5. Other Business

Rhonda Amerson noted that deadline for proposed catalog changes is 1 November and that faculty should give word to their departments about this deadline.

Rhonda Amerson noted that before forming a subcommittee on how numbers of lab hours (in relevant courses) would be determined for the catalog, faculty from departments with a lab component should find out how each department classifies those lab hours, find out what lab hours apply to what courses, and report back to her. Rhonda Amerson noted that she would prepare a template for this report.

Debra Matthews noted that she would consult Board of Regents and SACSCOC standards.

Debra Mathews shared notification memo (attached) concerning approval of KOR 1001 and 1002 as Area C courses, the status of program proposals, correction to Area D requirements for Health Services Administration, and editorial changes to Social Work designation in the Catalog.

Next meeting was set for 10:00 AM Friday 15 November, with future meetings on 21 February and dates to be determined in March and April.

Stephen Taylor motioned to adjourn, Neil Rigole seconded.

Meeting adjourned 10:29 AM.

Attachment: Notification Memo

