

By-Laws Revised 03/31/20  
Middle Georgia State University  
Staff Council

Article I: Name

The name of the Council shall be the Middle Georgia State University Staff Council (Staff Council) and in the inaugural year, Staff Council will be comprised of 21 members.

Article II: Mission

The purpose of the Staff Council is to support the overall mission of the University, which reads, "Middle Georgia State University educates and graduates inspired, lifelong learners whose scholarship and careers enhance the region through professional leadership, innovative partnerships and community engagement."

To accomplish the objectives of the mission statement the Staff Council will:

- Serve in an advisory capacity to the President and the Cabinet
- Serve as a vehicle for communications between staff, faculty and the administration
- Promote an atmosphere of cooperation within the University community
- Operate in transparency in communicating the needs of the staff
- Provide opportunities for staff development
- Support opportunities for staff involvement in participation in campus-wide and community service projects.

Article III: Membership

Only full-time benefited employees (as defined by the USG BOR section 8.1.2 classified personnel) are eligible for Staff Council membership. In the event a seat is vacated, the Chair shall appoint a representative from the unit, to be approved by the Executive Committee, to ensure full representation from each unit of the University. The representative will serve until the next election. Members who miss three (3) consecutive meetings without a valid reason may be removed from office. Members may be removed for cause by a majority vote of the entire Staff Council. Members must be given a reason for the removal.

Article IV: Representation

1. General: Representation, nominations, elections and voting processes for MGA Staff Council shall be handled by the Nominations Committee of Staff Council.

Nominations will rotate yearly between Vice-Presidential area and the Campuses. Each Vice-Presidential area shall elect representatives to the Staff Council. Similarly, each campus shall elect representation to Staff Council. Representation for Vice-Presidential areas and for campuses will be based on the following scale:

- 1.1 1-49 non-faculty employees: One Representative
- 1.2 50-100 non-faculty employees: Two Representatives
- 1.3 100 plus non-faculty employees: Three Representatives

2.5 Upon

2.2 The Chair-Elect shall assist the Chair in all ways, assume the duties and powers of the Chair in the absence of the Chair, introduce new members and visitors at Council meetings, serve

## Article VII: Committees

1. Members of the Staff Council shall serve on a minimum of one committee but may serve on multiple. Each committee will elect a chair and a recorder.

2. Committees will be as follows:

2.1 The Executive Board - The Executive Board shall be made up of the Chair, Chair-Elect, Treasurer and Secretary. The Executive Board shall meet at the discretion of the Chair. The Executive Board shall consider all matters presented to it by the Chair, the University President, the Staff Council, committees and others, and make recommendations pertaining to those issues. The past-Chair shall assume an ex-officio non-voting advisory role on the Executive Board of Council.

2.2 Nominations Committee – The Nominations Committee will be composed of three to five members appointed by the Chair. Their primary responsibility is to coordinate the election of members in the designated units each June.

2.3 By-Laws/Policy Committee – The By-Laws/Policy Committee shall be chaired by the parliamentarian of Staff Council. The committee shall be composed of three to five members and their primary duties are to en(d)5.3 ( or1)7.9 (e)-3 (e)-3 ( )13.2 (m)4.-3 (ie)3TJ-0-to li(v)-2.5 (e )]