

## Graduate Studies Council Bylaws excerpt

### Article III: Membership

Only tenured or tenure-track faculty may serve as voting members of the Council. Most members shall hold a terminal degree, with sixteen voting members appointed in consultation with the Executive Committee, the Senate, and the Provost. Ideally, membership shall be composed of faculty with a record of or significant potential for scholarly activity; a record of excellent service to the University; and a record of excellence in teaching.

### Article IV: Representation and Terms

Ideally, all Schools shall be represented, and all programs having graduate degrees shall be represented.

- a) Members shall serve two years, with no provision for year replacement if a member resigns, is reassigned, or if for some other reason is unable to complete a year term.
- b) The Faculty Development Committee of the Council shall recommend new members,....

### Article V: Officers, Duties, and Terms

#### Chair, Graduate Studies Council

A tenured faculty member shall serve as Chair and shall be elected to serve for a two year term by the Council. A new chair shall be elected upon the completion of a year term or if a chair resigns, is reassigned, or if for some other reason is unable to complete a term. If a new Chair must be elected at a midterm, an electronic vote is allowed, as is a conference call voice vote. Chairs are eligible to serve a second term or more if elected by the voting members. The Chair calls and conducts meetings and sends out an Agenda for each meeting in consultation with the Chair of the Agenda and Bylaws Committee. In the temporary absence of the Chair, any voting member of the Council may preside as Chair as requested by the Dean of Graduate Studies.

#### Recorder

A member of the Council shall serve as Recorder for a term of one year, eligible to serve a second term or more if duly elected by the voting members. The Recorder composes Minutes and assists the Chair in posting approved Minutes on the Graduate Studies page and the Shared Governance page of the University.

Article VII: Committees The Council shall have standing committees as listed below and may appoint ad hoc committees.