

**MIDDLE GEORGIA STATE UNIVERSITY**

**2018 19 PTPTR Committee Meeting #3**

*Math Building room 201 (Macon)*

*October 26, 2018 (10:00 am)*

*Dr. Karmen Lenz, 2018 19 PTPTR Chair*

**Minutes**

1. Call to Order: 10:01 a.m.

2. Roll Call: Dr. Don Brown, Dr. Nate Gilbert, Dr. Karmen Lenz, Dr. Barry Monk (via conference call), Dr. Benita Muth, Dr. Dawn Sherry, and Dr. Randy Spaid

3. Approval of the Minutes

4. Approval of the Agenda

5. Old Business:

a. Update on portfolio trainings: Dr. Brown held three training sessions in Macon; Dr. O’Leary-Davidson had to reschedule the Cochran campus training due to the hurricane. Feedback from attendees was positive—many requested that these meetings should be held earlier in the semester.

The importance of the letter of intent from candidates going up for promotion or tenure was emphasized. Those conducting training sessions might consider including a model letter of intent.

b. Update on subcommittees and portfolios: Dr. Lenz reported that all portfolios have been uploaded, all committees have been populated, and all committee members have been notified of their responsibilities.

6. New Business:

a. Handbook clarification: Dr. Lenz reminded the committee that changes to the Handbook regarding promotion and tenure committee selections has been approved and sent forward.

Other handbook information: An ad-hoc committee appointed by the Faculty Senate will look closely at portions of handbook dealing with promotion and tenure. Committee members should let Dr. Spaid know of any other changes that need to take place in the handbook so that he can pass these on to the Faculty Senate.

Related Business: The resolution for including language about the Boyer Model of scholarship in the promotion and tenure process has been approved and forwarded to the appropriate parties for additional consideration.

b. Update on committee assignments: research concerning promotion and tenure process at other USG institutions

-GSU: Dr. Sherry distributed a handout of the promotion and tenure procedures and guidelines pointing out that the promotion and tenure process for faculty at the Georgia Perimeter campuses is quite different from the process for faculty at the Atlanta campus. (Georgia Perimeter campuses continue to perform the access and teaching mission while the Atlanta campus operates more like a Tier 1 institution with research-based PT criteria, including stringent publication requirements).

-UNG: Dr. Brown reported that this institution is similar to MGA in its general requirements and guidelines for promotion and tenure with the obvious difference

