

MIDDLE GEORGIA STATE UNIVERSITY Academic Council Minutes

Members Present: Dr. Don Brown, Dr. Nate Gilbert, Dr. Karmen Lenz, Dr. Barry Monk, Dr. Benita Muth, Dr. Dawn Sherry and Dr. Randy Spaid

Guests: Dr. Frances Marin Davis and Ms. Jennifer Jones

Dr. Lenz called the meeting to order at 10:06 am. The discussion proceeded according to these agenda items

1. Meet with Frances Davis

- x Dr. Davis explained the process for reviewing appeals and reminded the committee that its purpose was to determine whether or not the correct procedures for promotion and tenure, as described in the faculty handbook, were followed by all parties in making a decision for the candidate's application.
- x Dr. Davis requested that this committee come to a decision by September 7 so that the president would have time to notify the candidate of the result of the appeal by the deadline of September 15.
- x Dr. Davis and Ms. Jones left the candidate's appeals packet with the committee and excused themselves from the meeting.

2. Vote on the process for appeal

- x The committee reviewed the candidate's appeals packet and the promotion and tenure process.
- x A motion was made and seconded that the committee consider the following question: Was the process followed by all parties that reviewed the candidate's application for promotion and tenure?
- x All members voted in the affirmative with no opposition. The process appears to have been followed and, therefore, had no bearing on the decision.
- x A related issue puaat0 (p)oppp i-1atfa.1fs iD Tf .5 02Tw 1-.5 02Tw [(3.93-2 (r)-o)-8o hao hu 3.9

3. Make a decision for tenure committee eligibility (can administrators serve?)

- x The committee considered the question of whether or not administrators should be allowed to serve on a candidate's PTPTR subcommittee if the candidate had to report to those administrators in the line of their official duties.
- x The motion was made to submit a proposal to the executive committee to change the wording in the faculty handbook for PTPTR subcommittee selection to reflect the following: "Candidates may not choose a designee who is in their direct line of reporting." The motion was seconded; the ayes were unanimous.
- x The committee decided to handle related handbook clarifications at the next meeting. A date of Sept. 14 was set for the next meeting. Committee members were informed the Provost and the Chair of the Faculty Senate would be in attendance. All committees for promotion and tenure must be populated at this meeting. Committee members unable to attend would be able to approve the populated committees through electronic vote.
- x Dr. Barry Monk agreed to set up elections for PTPTR committees prior to this meeting.

4. Elect the recorder

- x A motion was made to approve the modified agenda to reflect the election of a recorder and a chair-elect of the PTPTR committee. The motion carried.
- x Dr. Nate Gilbert was nominated to serve as recorder. As there were no other nominations, Dr. Gilbert agreed to serve by popular acclaim.

5. Elect the Chair

- x Dr. Benita Muth was asked to serve as Chair-elect of the committee. There were no other nominations; therefore, Dr. Muth will serve by popular acclaim.
- x Dr. Lenz informed the committee that she and Dr. Brown met with the Provost over the summer to discuss the feasibility of the Boyer plan in helping departments and schools determine professional development/scholarship criteria. More details about this matter will be forthcoming.

The meeting adjourned at 11:00 a.m.

Respectfully submitted by Nate Gilbert, Recorder for the PTPTR Committee