

Executive Committee
March 8, 2019, 9:00 AM
AA Conference Room, Administration Building, Macon Campus

The meeting was called to order promptly at 9:00 AM

Roster of members in attendance:

Rebecca Lanning, Chair
Sherie Owens
Richard Binkley
Gerald Buffone (Jerry)
Chris Lawrence, Chair Elect
André Nicholson
Neil Rigole
Troy Sullivan
Shane Trayers
David Vogel, Acting Recorder
Jon Anderson, Provost

Members Excused:

Tonya Mullen

Member Absent:

Alex Ekwuaju

Motions Made:

- A motion, made by Neil Rigole and seconded by Chris Lawrence, to approve the minutes from February 15, 2018 was passed.
- A motion by André Nicholson to approve the agenda was seconded by several members and passed.

term limits, having the Chair-elect serve as Vice-Chair. Several Senators suggested that the Senate consider and vote on the new by-laws section by section.

- There was much discussion about
 1. how the document would be sent to the Senate, as a whole or in sections,
 2. points coming from the Senate, particularly as it relates to the installation of a Senate Chair elect, i.e. Senators may dislike not being able to vote for the Senate Chair directly (the vote being pre-empted by the previous selection of the Chair-elect),
 3. the purpose and training of a Chair Elect,
 4. leaving the by-laws mostly intact and letting the Senate modify the proposal through amendments
 5. the names and functions of the proposed Academic Affairs Committee and Curriculum committee
 6. adding representation from the Grad Studies Council to new Academic Affairs Committee and to the Curriculum Committee
 7. ancillary documents to ai

Dean. She proposed a memo from to the Provost asking him to remind all department and school leaders that voting protocols must be observed. The memo drafted by the Committee reads as follows:

It has been brought to the attention of the Executive Committee that there may be instances where Department or School leadership is appointing faculty to governance units that are subject to a confidential vote, as mandated by the Bylaws of the Faculty Senate. These governance units include the Senate, the Executive Committee, and the PTPTR Committee. The Executive Committee respectfully requests that the Provost remind all Department and School leadership that voting protocols are expressly stated in the Bylaws and must be adhered to in every case. Thank you for your leadership.

- **Faculty Handbook:** Committee took up a proposed revision of the Handbook submitted by the Academic Personnel Policies Committee and reviewed by Dr. Buffone for Executive Committee. A summary list of changes accompanied the revised handbook, and each change was discussed. The Committee also addressed the question of whether text in the Handbook can be replaced with a link. Apparently this is difficult to accomplish. Most of the changes seem reasonable and worthwhile. Many are policies mandated by the Board of Regents anyway. David asked whether we could move the Faculty Handbook link on our Faculty/Staff web page, which is currently listed under "Governance" could be shifted to a more prominent spot, preferably as one of the nine items at top. It was also recommended that either this revision, or the next, incorporate page numbering and possibly hyperlinks as well. The APP Committee did not undertake to clean up capitalization, punctuation, and grammar, but this would also be desirable. Section titles, in particular, should be tied to their first succeeding paragraph.

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