



## Old Business

- x Dr. Lanning reviewed the proposed changes of the Bylaws presented in chart form line-by-line. Her edits were partially considered per notes provided by the committee members in the November<sup>th</sup> meeting and her individual meeting with Provost Anderson. A line was added, removed, or changed significantly (more than mechanical edits). The line was explained by Dr. Lanning and discussed by members of the committee.
- x The ultimate goal (for future consideration) may be to create a version in which the Bylaws and Rules of Process are unified.
- x One proposal asked to be considered was that the Senate as well as Academic Affairs & Institutional Review Board had a chair elect selected the first year as a novice, then move to second year in preparation to take over for third year. This would be a continuous cycle
  - o Year 1: Chair Elect 1 (for year 3)
  - o Year 2: Chair Elect 2
  - o Year 3: Chair
- x Consideration should also be made to the communication loop between the Senate and President. As of now, that is not outlined in the bylaws.
- x Define Proxy so that everyone is on the same page as to the meaning as well as the duties and responsibilities.
- x Dr. Rigole asked if QEP should be placed in Student Faculty Enhancement Committee

## New Business

- x Nursing Department is concerned with the Wednesday start date due to number of hours required in the classroom and field. They request we change back to the Monday start date. The committee recommended that this would be a good discussion for the Dean's meeting, with questions going to Senate if needed.
- x January 1<sup>st</sup> meeting now changed to January 18, 2019.
- x The committee was charged to review the document by the deadline before our January meeting and submit suggested edits and/or possible changes no later than January 17, 2019. The goal is to submit a product to the Senate for review in February.
- x