



Assembly petitioning any Senator for this purpose.	
4. Recommendations for amendment to the Rules shall be sent out to all Senators no later than ten (10) business days before the next meeting of the Senate.	
5. Any proposal to amend the Rules shall come to the floor for a vote, provided that the above rules have been followed.	Point moot with elimination of RoP
6. Any proposal to amend the Rules can be postponed, voted down, amended from the floor, or passed.	
7. If a proposal to amend the Rules passes, the effective date is July 1, unless otherwise stated in the specific language of the motion to amend.	
<b>II. The Election of MGA Senators and the Election of MGA Senate Officers</b>	
<b>A. Election of MGA Senators</b>	
1. Before the Election of Senators, academic units shall meet to nominate candidates, for the purpose of the Rules, an academic unit is a school, or if there are departments, a department. There might be two or three unit nominating meetings within an hour.	See BL: Article IV
2. At the meeting of the unit, nominations shall be placed on a paper ballot, which are then distributed to unit members for voting purposes.	
3. As a standing rule of courtesy, although they may be elected, Chairs of Departments may not ask to have their names put in nomination; further, Chairs will not serve as Senators. One does not need to be on campus to be nominated as a Senator, but all votes shall be in person.	See BL:
4. The Faculty Governance Work Team shall convene and conduct all this unit election(s). It may be necessary for a Faculty Governance Work Team member to conduct more than one unit election.	No longer applicable
5. Ballots are marked immediately and collected by the Faculty Governance Work Team member, reviewing the count to verify there is not a tie. If necessary, vote will be taken again until there is a clear winner identified as one vote more than other nominees. The count will not then be announced.	No longer applicable
6. Soon after elections are complete, all votes are counted by designated administrative personnel from the Office of the Provost, which shall then populate a roster of Senators later that day.	No longer applicable. EC oversees using Big Pulse and EC populates Senate roster. See BL: See Article IV§F

B. Election of MGA Senate Officers	
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<p>3. members of the MGA Senate shall serve for eighteen months (January 1, 2013 – June 30, 2014), except as determined by the EC, acting in accordance with the Rules, in such common situations</p>	<p>No longer correct. See BL; Article IV§E</p>
<p>4. An Officer of the Senate can be replaced during an unexpired term upon his or her resignation and/or for any reassignment or status change that makes the officer ineligible to serve; such an election shall be conducted by the Parliamentarian who will be assisted in the formation of a ballot by four other Senators.</p>	<p>See amended BL: Article VI§A,3</p>
<p>5. And the ballot itself provided to all Senators within five (5) days of the election; in extraordinary cases, this vote, with the approval of the Chair of the Executive Committee, may be conducted by email.</p>	<p>See amended BL: Article VI§A,3</p>
<p>6. A person filling an unexpired term shall serve until the next Senate election.</p>	<p>See amended BL: Article VI§A,3</p>
<p><b>B. Replacement and Removal</b></p>	
<p>1. If a Senator is unable to complete a term, he or she shall notify by email the Chair of the EC and the Faculty Chair of the Senate as soon as possible, but no later than ten (10) days after the change of status that makes it impossible to serve.</p>	<p>See amended BL: Article IV§G</p>
<p>2. Within a week, the Chair of EC shall notify that unit (school, or department, if there is a department) to forward nominations to the Chair of EC, who shall prepare a ballot and email it to all members of the unit.</p>	<p>See amended BL: Article IV§G</p>
<p>3. Although electronic ballots are normally not allowed under the Bylaws of the MGA Senate, for this purpose, electronic votes are allowed; nevertheless, the votes must be printed out and counted by the Faculty Chair of the Senate and the Recorder of the Senate.</p>	<p>See amended BL: Article IV§G</p>
<p>4. A Senator may be removed from a term if, in the judgment of the Senate, the Senator is not adequately representing his or her unit, either by habitual and unexcused absences or by notification b</p>	

7. The Faculty Chair of the Senate is responsible for promptly notifying the Office

motion, or recommendation of the Senate the petitioners wish to be presented for a Called Vote; signatures on this Petition shall be by hand.	
4. Upon affirmation that the names on the Petition are correct and that the percentage is correct, the Parliamentarian of the Senate presents the Petition to the Parliamentarian of the Academic Assembly.	n/a
5. The Petition shall be acted upon by the Assembly within twenty (20) business days of the delivery of the Petition to the Parliamentarian of the Senate, with no less than ten	n/a
6. The President of the University shall notify all members of the Assembly as to the above time and location of the Called Meeting; the names of the petitioners and the original Senate item shall be attached to this notice.	Article IX§E outlines Fall and Spring meeting times. Article IX§D gives the authority to the Senate, a group of Petitioners or the President to call for a vote of the Corp of Instruction
B. Objection and Discussion	
1. At the Called Meeting, a single petitioner from the list shall present the objection to the Senate proposal, with no more than 15 minutes to present; after, the Faculty Chair of the Senate, or a designee, provides a response, with no more than 15 minutes to present.	process
2. After both presentations, discussion shall follow, with a 30 minute limit, unless a motion is made to extend debate, which must be seconded and carried by a two-thirds vote of the Assembly quorum.	
3. The original petition may not be modified by amendment, but any motion to uphold the Senate proposal or vote down the Senate proposal must be seconded.	
4. A two-thirds vote of the Assembly quorum and voting shall carry a motion.	
C. Veto	
1. The President has ten (10) working days to notify the Assembly as to his or her decision to accept or veto the vote of the Assembly.	Article V§A,5
2. In the case of any veto, and in accordance with the University System of Georgia Handbook, the President shall communicate in writing to the Assembly the decision and to summarize the reasons for the veto; additionally, the President shall communicate in writing to the Senate the decision to veto and to summarize the reasons for the veto.	
<b>VI. Reports and Minutes</b>	
A. Minutes	

1. The Recorder shall keep the Minutes.	Article V§A.8
2. The Faculty Chair of the Senate shall distribute the Minutes.	Article V§A.5
3. The Minutes, both in draft and final approved version for the record, are formal, with members listed by title, position, and rank.	removed
4. The Minutes shall indicate all business; all motions and seconds; a brief summary of discussion; a record of all old business acted upon; a record of all new business and actions taken; and a record of members present, excused, or absent, as well as a list of guests and/or officers of the University who address the Senate.	
5. A Draft of Minutes of the Senate shall go out to all members of the Assembly and of the Senate, within five (5) business days of a Senate meeting.	Article V§A.5; ArticleVI§B
6. Although Minutes are formally approved at the next meeting of the Senate, Senators shall indicate (by email and in a timely manner) of changes or edits to the draft, so that an accurate set of Minutes can be used as a report of actions to share with their constituents.	Article V§A.5
7. An indication of accuracy in #6 above shall not be construed as a vote to approve the Minutes, but as a separate responsibility of each Senator.	
B. Reports	

1. The Faculty Chair of the Senate shall make an annual oral report to the