

Academic Personal Policies Committee

Friday, September 28, 2018 @ 9:03 a.m.
217 ASB, Warner Robins Campus
Call-in information (614) 715-3580; Access Code 727914

Roster of members in attendance: Dr. Lorraine Dubuisson, Dr. Scott Spangler, Ms. LaVette Burnette, Dr. Susan Durr, Dr. Christine Rigsby, Dr. Francisco Lopez, Dr. Randy Spaid, Dr. Kinzie Lee, Mr. Randy Steinmann; Ex-officios Dr. Kevin Cantwell and Ms. Nancy Stroud.

Excused: Dr. Andrew Manis, Dr. Kelli Cheng, and Dr. Jon Anderson (ex-officio)

1. Motions Made: Approval of agenda: Dr. Spangler, 1st; 2nd Durr. Motion, passed (all).
2. Unfinished Business:
 - a. Chairperson Dubuisson discussed the current status of the Faculty Self-Evaluation Forms' additions. Dr. Dubuisson stated the committee's recommendation for two service areas (volunteering and philanthropic) are furthered and under review.
 - b. Chairperson Dubuisson discussed the proposal to remove assistant chairs from the PTPTR process which was forwarded to PTPTR last year; she will follow up to discover whether the proposal should be resubmitted to the Senate.
3. New Business:
 - a. Nominate and elect recorder: Dr. Spangler, self-nominated; Dr. Spaid, 1st, Mr. Steinmann, 2nd; Motion approved (all).
 - b. Nominate and elect Chair-Elect: Dr. Rigsby; Dr. Spaid, 1st; Dr. Durr, 2nd; Motion passed (all).
 - c. Dr. Cantwell discussed the state of the Graduate Faculty Status Memorandum. The dean expressed the graduate faculty levels of status are in two categories: graduate faculty and provisional status, which was originally approved by SACS.
 - Dr. Cantwell expressed departmental deans will approve graduate level appointment, approve provisional faculty, and craft letters of memorandum for faculty's permanent files.
 - Chairperson Dubuisson and Ms. Burnette expressed a need for clarification behind what "significant scholarship" means in the document. Dr. Cantwell articulated the deans would apply an internal rubric to assess scholarship. Dr. Spaid explained the Boyer Model applied to PTPTR and allowed for level changes.
 - Motion to approve: Dr. Spangler, 1st; Ms. Burnette, 2nd; motion passed (a

expressed the Senate chair's desire to receive the document for discussion and approval by March 2019.

- Dr. Dubuisson finished the discussion furthering how assignments will be generated and distributed in eight-page assessments upon the Ad Hoc committees' decisions.
4. Questions: Dr. Rigsby expressed concern over how faculty are prorated for course payments and how human resources would be engaged in the process? Chairperson Dubuisson discussed a fact-finding pursuit to answer resolve the questions.
 5. Meeting Adjournment: 9:52 a.m.