

Graduate Studies Council AY 2017-2018
Minutes of Meeting No. 1
TEB 231 September 22, 2017

Present: Dr. Kevin Cantwell (*ex officio*), Dr. Shannon Beasley, Dr. Paul Gladden, Dr. Larry Israel, Dr. Francisco López, Dr. Gerald Lucas, Ms. Stephanie Tolliver-Epps, Dr. Neil Rigole, Dr. Loleta Sartin, Dr. Tripp Shinn, Dr. Randy Spaid (Chairperson), Dr. Scott Spangler, and Mr. Ed Steigerwald.

Absent: Dr. Loretta Clayton (*ex officio*), Ms. Liz Douglas, Dr. John Girard, Dr. Kinzie Lee, Dr. Benita Muth, and Dr. John Trimboli

Guest: Provost Dr. Melanie Hatch

1. Call to Order: Dr. Randy Spaid called the meeting to order at 9:32 AM.
2. Approval of the Agenda for Meeting No.1. A motion was made to adopt the agenda. Dr. Francisco seconded. The motion carried.
3. Approval of Minutes of the Meeting No. 1 by Dr. Cantwell. The minutes were approved and Dr. Cantwell has allocated funds for 3-4 faculty members and 3-4 graduate students to attend and for a faculty member to present.

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decisions and other feedback received. Another issue brought up in those discussion was whether faculty needed to be credentialed for graduate faculty status to be a member of the graduate council. This seemed too restrictive given the current size of our institution (e.g., our number of graduate programs) to be practical.

Dr. Francisco Lopez moved to suspend Robert's rules to allow Dr. Melanie Hatch and Dr. Cantwell lead the discussion of the graduate faculty handbook. Dr. Scott Spengler seconded. The motion carried.

next meeting by Dr. Spaid. Dr. Rigole also pointed out that the IT graduate committee approved two new courses in its software and development track. Dr. Cantwell asked for more time for the council to consider MSIT program modifications.

d. Graduate faculty professional development: Dr. Spaid addressed a need for the Faculty Development Committee to review/consider what graduate council members and graduate faculty need in terms of support for development in education, scholarship, and training. Dr. Cantwell suggested specific training for graduate faculty. Dr. Spaid suggested the committee create a survey to understand the perceived graduate faculty needs. Dr. Spaid charged FDC committee Chair, Dr. Spangler, with finding a method to understand the how graduate council and graduate faculty would like to progress and to understand the procedures needed to aid graduate students and faculty to grow. Dr. Spaid asked the council to defer until Dr. Spangler has met with his committee.

8. Announcements:

- a. GSC meeting will be on October 27, 9:30-11:00 in 231 TEB. Dr. Spaid will not be able to attend. Dr. Loleta Sartin will be holding meeting in lieu of Dr. Spaid's excused absence.
- b. Dr. Cantwell stated a meeting of the Georgia council of graduate schools will be in October led by Dr. Clayton, who is the current president.

8. Adjournment. Dr. Tripp Shinn moved to adjourn. Dr. Loleta Sartin seconded. The motion carried. The meeting adjourned at 10:51 A.M.

Respectfully submitted,
Paul Gladden, Recorder