

MIDDLE GEORGIA STATE UNIVERSITY
2017-18 PTPTR Committee Meeting #
MATHEMATICS Building room 201 (Macon)
October 6 2017; 10:00 am
Dr. Don K. Brown, 201718 PTPTR Chair

Minutes

Members Present: Dr. Don Brown, Dr. Nate Gilbert, Dr. Karmen Lenz, Dr. Barry Monk, Dr. Crystal O'LearyDavidson, Dr. Dawn Sherry, Dr. Randy Spaid

Guest: Dr. Melanie HatchProvost

Dr. Brown called the meeting to order at 10:01 am. The discussion ~~was held~~ according to the agenda items below:

1. Approval of Minutes from September 8, 2017: minutes approved with recommended changes.
2. Dr. Melanie Hatch, ProvostDr. Hatch shared her thoughts and recommendations on promotion and tenure at MGA.
 - x Document scholarship in ways that allow those outside the field to understand and appreciate its impact;
 - x Display good examples of PT portfolios for candidates to use as models;
 - x Faculty awareness of the Boyer model MGA adopting this model and

3. Updates on the Promotion/Tenure process. Dr. Brown announced that the confusion earlier in the week regarding letters of intent had been resolved; once candidates have submitted a letter of intent, they must proceed accordingly. There was further discussion about the clarification of the PT process for new hires and the need to clarify MGA's use of the Boyer model of scholarship.

4. Plans for workshop for training candidates (process and adobe). This include date(s) and itinerary. There was some discussion about who implements these kinds of workshops with the suggestion that most of them should come out of Faculty Development and be coordinated with CETL. Dr. Brown reminded the committee that he has been in contact with CETL about spring workshops related to portfolio development and similar issues. He will come up with more specific topic ideas and a possible schedule before the next meeting.

5. General discussion. Dr. Brown noted that all the PTPTR subcommittees had been approved. He also informed the committee that he would be meeting with the chairs of the Faculty Senate and the Personnel Policies committee to discuss the role of assistant chairs in the yearly evaluation of faculty. Dr. Brown would also send out an email regarding handbook language for the policy on lecturers and years of service. Other discussion items included the yearly evaluation of tenured faculty and the formatting of yearly evaluation forms.

The meeting adjourned at 11:03 am.