

Middle Georgia State University  
Meeting 3 of the Academic Affairs Board  
October 20, 2017  
10:00 am  
Teacher Education Building Room 317

Present: Dr. Stephen Taylor (Chair), Dr. Sabrina Wengier, Dr. Charla Baker, Dr. David Kang, Mr. William Lowery, Dr. Emmie Cochran-Jackson, Dr. Victoria Guarisco, Dr. Mary Wearn; Ms. Dawn Knight.

Guests: Dr. Neil Rigole (IT), Mr. Duane Day (Math), Dr. Donna Ingram (Nursing), Dr. Chris Lawrence (Political Science); Ms. Cheryl Carty (Recruitment & Marketing); Ms. Margo Woodham (Recruitment & Admissions); Ms. Dian Mitchell (Registrar); Ms. Kimberly Noles (Registrar)

1. Call to Order 10:03 a.m.

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C-AVIA-03-AA-2017-2018 (AVIA 3022)

C-AVIA-04-AA-2017-2018 (AVIA 3024)

C-AVIA-05-AA-2017-2018 (AVIA 3106)

Mr. Lowery explained that these course modifications are addressing the prerequisites so that students are not able to register themselves. Dr. Wearn noted that this is more a Banner issue than a curriculum issue.

Amended with change of effective date from Spring 2018 to Fall 2018.

First – Dr. Guarisco; Second – Mr. Lowery. Approved as amended.

PY-AVIA-01-AA-2017-2018 (Grade of C) Mr. Lowery explained that the FAA requirements already require a C, and that this is already stated at the course level.

Q: What does 'aviation related' courses mean? A: The list is the following: AMGT, ASTP, AMTP, AMKT, AERO, AVIA, ASPC, ASTC, AVNC, ATCM.

Dr. Wearn explained that if we approve it for Spring 2018, there would be ground for student complaints and we could not hold students accountable for policy that is not in their catalog.

Amended to effective date for Fall 2018 and amended to reflect the list of course prefixes.

First – Dr. Baker; Second; Mr. Lowery. Approved as amended.

c. From the Department of History

C-HIST-01-AA-2017-2018 Course Modification: EURO 3234. Dr. Lawrence explained that those courses are collectively taught through GoView. This modification adda POLS 2401 as a prerequisite.

Q: Do other USG institutions use this course as an option? A: Yes, or the institution's equivalent. This aligns the course with other USG institutions.

Amended to change effective date to Fall 2018.

Dr. Emmie Cochran-Jackson; Second – Dr. Kang. Approved as amended.

P-HIST-01-AA-2017-2018 (European Studies Certificate) Dr. Lawrence explained that the way the program is currently articulated in the catalog restricts the classes that can be taken to fulfill the requirements for the certificate whereas the certificate allows for European-centered courses to be included. Dr. Lawrence is therefore proposing a revised program that outlines which MGA courses could be included within the European Studies Certificate. The goal is to give students more options for completion. This modification also clarifies how the EURO classes are aligned with the different disciplines (humanities, arts, etc...).

Amended to change effective date to Fall 2018.

First – Dr. Emmie Cochran-Jackson; Second – Dr. Guarisco. Approved as amended.

C-HIST-02-AA-2017-2018 Course deletion HIST 4220

C-HIST-03-AA-2017-2018 New Course (Non Gen Ed) HIST 4221

C-HIST-04-AA-2017-2018 New Course (Non Gen Ed) HIST 4222

Dr. Taylor explained that HIST 4220 is being split into two courses. Dr. Israel, who typically teaches this course, and feedback from students reported that there is too much material to cover in one semester and that the course best be split in two. Dr. Taylor noted that this does not force students to take both courses.

Amended to effective date Fall 2018. Amended to remove HIST 3000 co-requisite & change SLO language as follows:  
HIST 4221 & HIST 4222

1. Students will describe lon .2(e)-1.7 /c2(at)-2.1(de)-1.6(d )l11(da)91 Tw I.6(d t)-41(da)911(da)h4 0 Td [(hi)-ee /c2(aut)-2.0 T

e. From the Department of Media, Culture, and the Arts

C-MCA-37-AA-2017-2018 New Course (Non Gen Ed) SPAN 3007

C-MCA-38-AA-2017-2018 New Course (Non Gen Ed) SPAN 3111

Dr. Wengier explained that as the Spanish minor expands and there are now enough courses to have an IDS concentration in Spanish, there is a need to expand the course offerings.

Q: Would those fit into an Education track language program? Yes, all language programs need an introduction to literature and a culture course.

Amended to effective date of Fall 2018.

First – Dr. Baker; Second – Dr. Guarisco. Approved as amended.

f. From the School of Nursing

C-NURS-01-AA-2017-2018 Course Deletion NURS 3000

C-NURS-02-AA-2017-2018 New Course (Non Gen Ed) NURS 3001

C-NURS-03-AA-2017-2018 Course Deletion NURS 3005

C-NURS-04-AA-2017-2018 Course Deletion (Non Gen Ed) NURS 3010

C-NURS-05-AA-2017-2018 New Course (Non Gen Ed) NURS 3110

Dr. Ingram explained that NURS 3000 is a two hour course and that student feedback often reflects that this could be an online course; this is a freshman year seminar type class and a lot of the information can be included in other courses or threaded throughout the curriculum. The proposals add one hour to the Fundamentals course and one hour to NURS 3110.

Q: Does it affect accreditation? A: No, it does not affect accreditation or total credit hours.

Q: should this be a Spring 2018 effective date. A: There is a cohort starting in Spring so this would be a good time to change it. Comment: The existing students could be disgruntled because if they fail one of the courses being deleted, they would have to take the new course with another credit hour. They will have one more hour than they normally would. Dr. Wearn explains that there might be financial aid issues.

Amended to effective date of Fall 2018.

First – Dr. Guarisco; Second – Dr. Baker. Approved as amended pending lab course.

AAB notes that there is a lab course associated with NURS 3

## 7. Subcommittee updates

Dr. Wengier and Dr. Guarisco explained that there was some confusion as to what the exact charge of the Subcommittee on Transfer Credits is and that clarification has been sought from the Executive Committee. The subcommittee reported that Kim Noles has provided a list of accrediting bodies currently accepted by MGA. It also reported that inquiries have been made to individual schools and department to see whether they had special articulation agreements. So far, PSCJ, MCA, English, and Math have responded that they do not.

Dr. Wearn suggested looking at other USG institutions and their transfer policies.

## 8. Other items of business

a. Dr. Wengier asked whether there could be a memo provided to the faculty at the end of the academic year summarizing the academic policy changes for that year. Discussion ensued as to what should be included in such a report, academic policy only or curriculum changes as well. Dr. Taylor and Dr. Wearn will craft language for this charge and AAB will vote on it at the next meeting.

b. Dr. Emmie Cochran-Jackson asked where the bylaws of the Senate are situated on the website. An answer will be provided at the next meeting.

c. Dr. Wearn announced that there will be a new program proposal next time.

d. Dr. Wengier asked whether the idea of a double major has been discussed. Dr. Wearn explains that it already exists under the heading of 'second degree.' She also explained that there still needs to be more flexibility in the programs so that it is not so cumbersome for students to do so.

## 9. Adjournment 11:52 a.m.

First – Dr. Baker.