

Abbreviated Title for Catalog (≤30 characters and spaces): Pract and CM in Public Service

Effective Semester: Spring 2019

Expected Semester Enrollment:

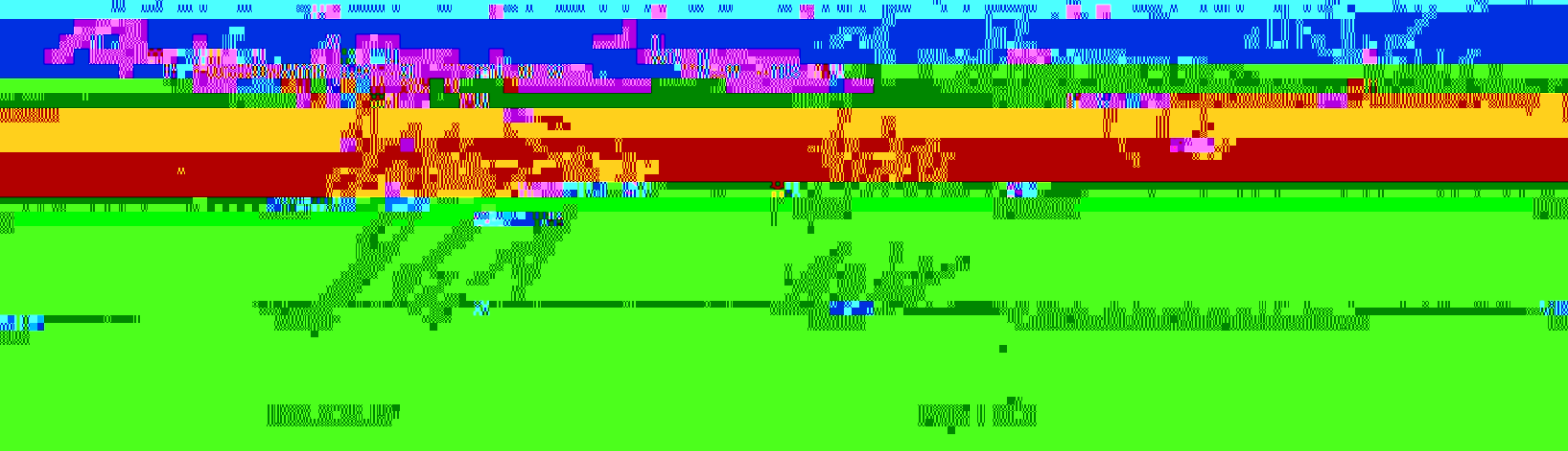
Credit Hours: 3

Lecture Hours:

Lab Hours:

...ive skills for public

...service/human service professionals inclu



countertransference.

Recognize the importance of self-awareness and self-inquiry in the therapeutic process, including the use of self-inquiry techniques.

Are there principal source of fees associated with this course?

Yes

No

If yes, explain the need for fees.

If yes, explain the need for fees.

1. Tuition

2. Books

3. Materials

4. Fees

5. Other

1. Tuition, 2. Books, 3. Materials, 4. Fees, 5. Other



Middle Georgia  
State University

Information Systems and Business Analytics

Business Analytics

10/10/2023

Business Analytics

MEETS:

INSTRUCTION:

10/10/2023

Business Analytics

10/10/2023

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**\*Syllabus subject to change**

**Required Textbook:**

Summers, N. (2016). *Fundamentals of Case Management Practice: Skills for the Human Services*. (5<sup>th</sup> ed.). Boston, MA: Cengage Learning.

**Assignments/Activities:**

**Midterm and Final Exam:** Students will complete two exams throughout the semester.

**In Class Cases and Discussions:** Students will work in small groups to discuss case examples and apply concepts.

**Skill Demonstration:** Students will complete an in-class demonstration of the following skills, attending behavior, paraphrasing, reflection of feeling, open ended questioning, close ended questioning, I statements, and goal setting/clarification.

**Practice Case Staffing Presentations:** Students will demonstrate mastery of case management and practice skills through the development of a practice case. Students will work in small groups to "case manage" a client and will then complete client chart that will be staffed "presented" in the last weeks of class.

**\*Syllabus subject to change**

**Tentative Schedule:**

<b>Week</b>	<b>Topic</b>	<b>Readings</b>
Week 1	Course Orientation	Syllabus

**\*Syllabus subject to change**

<b>Week 11</b>	<b>Clarifying When and how to confront</b>	<b>Summers, Chapter 10</b>
<b>Week 12</b>	<b>Responding to Client Anger and Resistance</b>	<b>Summers, Chapter 11</b>
<b>Week 13</b>	<b>Combining Skills within the Helping Process</b>	<b>Summers, Chapter 12</b>