

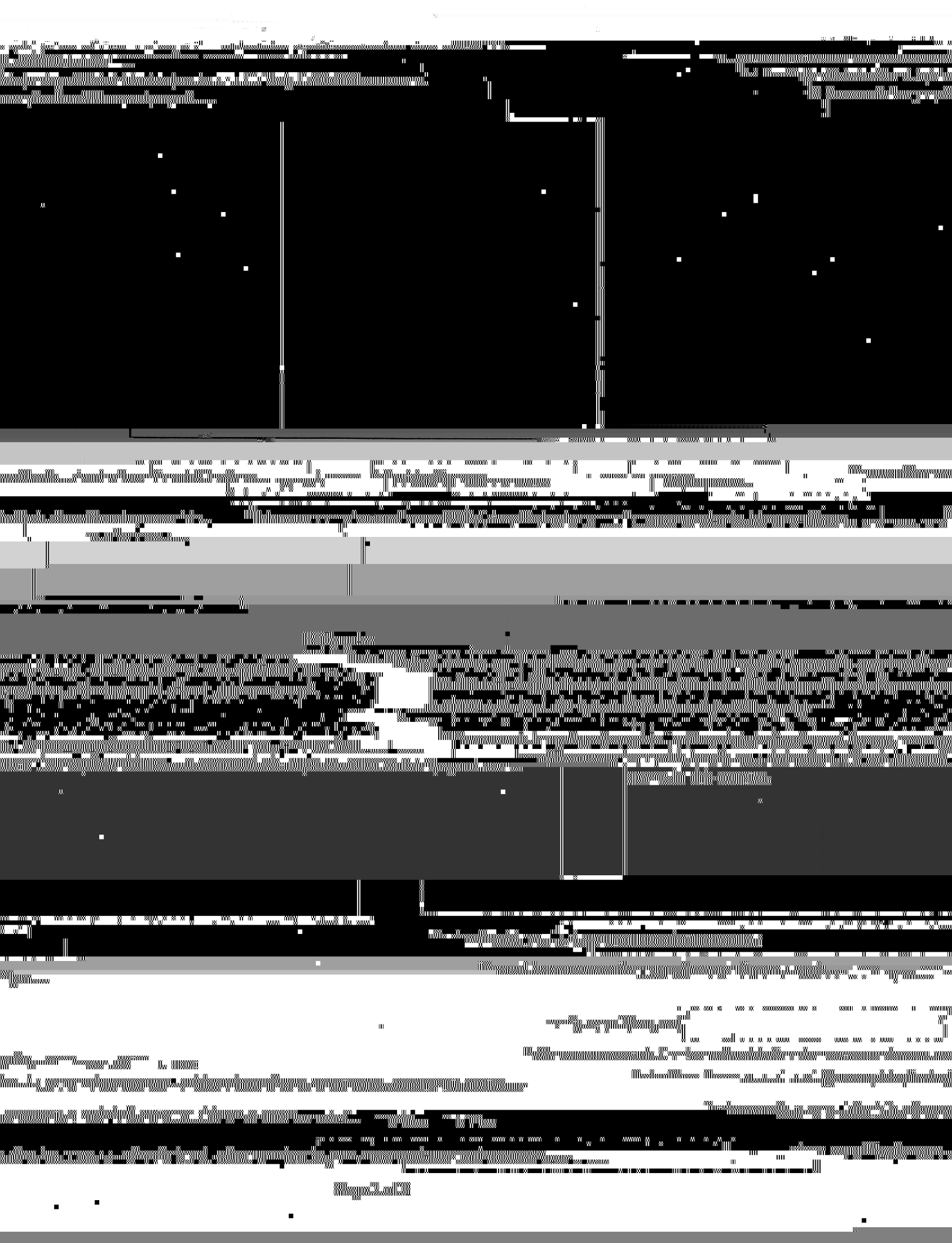
Corequisites:

Prerequisites: None

including all forms of narrative media

industry standard organizational structure

as used in on-set film production, including



Are any external parameters associated with this course? Yes No

Knowledge

Equipment

Safety

Expenses

Personnel

Other

GFA Course 1

Introduction to On-Set

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CONCLUSION

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APPENDIX

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METHODS OF INSTRUCTION

assignments, written reports, library assignments, guest speakers, and tests.

ATTENDANCE

Students are expected to be present and attend all classes for which they are registered.

Student will create a resume and cover letter for a production assistant position in the film industry.

development in Course 2 with the goal of using it to enter the film job market

Any homework that involves posting in a public forum for this course is to generate discussion.

share perspectives, raise questions, make points, and learn from others. Build upon the statements of others, ask others for clarification or help, and disagree if necessary (though always in a polite and respectful fashion). Such interaction will help create a sense of a thoughtful community critical to the success of this class and to your future as film industry professionals. Remember to be

D. Explain the Georgia film incentive.

II. Set Personnel and Organizational Structure

A. Describe the titles and job descriptions of the production crew.

B. Articulate the organizational structure of a production crew.

C. Explain job duties and responsibilities for all members of a production crew

III. A "Day on the Set" Workflow and Schedule

A. Explain the production sequence on a shooting day.

B. Understand what a production schedule is and what it is designed to accomplish.

A. Identify and discuss the different production paperwork and information disseminated to

the cast and crew of a feature film or episodic TV production (i.e., call sheets, radio list, etc.).

- B. Compare the required call times for all cast and crew on a film and TV production set.
- C. Identify the difference between a script and sides and when they are used.
- D. Define the components of set security including lock-up and lock-down.
- E. Assemble and construct a variety of production paperwork.
- F. Analyze and create appropriate call times for cast and crew for a Film or TV production from predetermined production scenarios.

5. Attitude: Demonstrate

FILES III

they maintains appropriate

displays leadership skills, appropriate relationships with employees and peers, falls

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and the industry will be successful.

- Review Test #1
- Fundamentals of cameras utilized in professional film production
- Theoretical concepts of lenses and settings

- Homework, TBD per instructor

LESSON SIX: SOUND & MIDTERM REVIEW

- Theoretical concepts of sound recording
- Fundamentals of sound equipment utilized in professional film production
- In class Review of Material for Test #2 (Midterm)
- In class assignments, per instructor
- Homework: Midterm Review

- Homework: Read class production script and make notes as representative of assigned department

- Homework: Review for Test #3

LESSON ELEVEN: THE PRODUCTION MEETING & FINAL EXAM REVIEW

- Test #3
- Class discusses breakdowns of scenes for in-class production & assigns responsibilities
- Review material and expectations for Written & Practical Final Exams
- In-class assignments, per the instructor
- Homework: Preparations for in-class production scenes

FALL 2017 INSTRUCTOR EVALUATION OF STUDENT FOR GFA INTERNSHIP

NAME OF STUDENT: _____

INSTITUTION: _____

CURRENT GRADE: _____ # OF ABSENCES: _____ # OF TARDIES: _____

On a scale 1 (Poor) to 5 (Excellent):

How would you rate the student's in-class performance and participation?

1 2 3 4 5

How would you rate the student's performance in demonstrating on-set skills?

1 2 3 4 5

How would you rate the student's communication, both written and verbal?

1 2 3 4 5

How would you rate the student's demonstration of professionalism?

1 2 3 4 5

How would you rate the student's commitment to the industry, in terms of learning standards and protocols?

1 2 3 4 5

How would you rate the student's overall work ethic as demonstrated in class and during

- The student has adequately improved their overall production skill set during the course
- The student adequately demonstrates the skills needed for the department of their preference
- The student adequately demonstrates proper set etiquette
- The student adequately operates the equipment used in the course

GFA 1 Introduction to On-Set Film Production

- The student's written communication always demonstrates accuracy
- The student occasionally assists other students with improving their written communications
- The student's in-class presentations are exceptional
- ~~The student's verbal communication always demonstrates clarity~~

- The student's verbal communication always demonstrates accuracy
- ~~The student's verbal communication always demonstrates accuracy~~

- 5 (Excellent)
- The student occasionally assists other students with improving their verbal communications
 - The student's written communication always demonstrates clarity
 - The student's written communication always demonstrates accuracy
 - ~~The student consistently assists other students with improving their written communications~~

- The student rarely or never demonstrates an understanding of departmental hierarchy
- The student rarely or never demonstrates an understanding of the integration of various departments
- The student rarely or never demonstrates an understanding of safety protocols and regulations

- The student only occasionally demonstrates an understanding of departmental hierarchy
- The student only occasionally demonstrates an understanding of the integration of various departments

GFA 1 Introduction to On-Set Film Production

- The student always demonstrates good problem-solving skills
- 1 ~~The student occasionally assists others with developing good problem-solving skills~~

- The student always demonstrates the ability to respond quickly to multiple situations
- The student always performs at their maximum potential
- The student occasionally demonstrates leadership in encouraging others to perform at their

5 (Excellent)

- The student always demonstrates a positive attitude on set

- The student consistently assists others with developing good problem-solving skills

~~The student always demonstrates the ability to respond quickly to multiple situations~~

