

Graduate Studies Council AY 2016-2017
Minutes of Meeting No5
TEB 23 February 20, 2017

Present:

Ms. Shirley Camp, Dr. Kevin Cantwell (ex officio), Dr. Loretta Clayton (ex officio), Dr. John Girard, Dr. Paul Gladden, Dr. Lawanda Greene, Dr. Francisco López, Dr. Jerry Lucas, Dr. Benita Muth, Dr. Christine Rigsby, Dr. Loleta Sartin, Dr. Tripp Shinn, Dr. Randy Spaid, Dr. Scott Spangle, Mr. Ed Steigerwald and Dr. John Trimboli.

Absent: Ms. Liz Douglas

1. Call to Order: Dr. Randy Spaid called the meeting to order at 9:05 AM.
2. Approval of the Agenda Dr. Loleta Sartin moved to adopt the agenda, Dr. Francisco López seconded. The motion carried.
3. Approval of Minutes from Meeting No. 4 Dr. John Girard moved to adopt the minutes as corrected Dr. Francisco López seconded. The motion carried.
4. Dear's Report:
 - a. Dr. Cantwell reported that two graduate programs are approved for federal financial aid He also reported that the Council approved draft of the Graduate Faculty Handbook is undergoing a review by the Academic Personnel Policies Committee. Dr. Cantwell described proposals to make changes to admissions requirements meet allow for seniors or someone with a Bachelor's Degree to take 5000 courses. The proposal was discussed.
 - b. Dr. Clayton reported new enrollment numbers for current graduate programs in Nursing and IT. She reported that Amanda Johnson (MSIT) is now Chair of the new Graduate Student Advisory Council. Dr. Clayton indicated a need for more graduate assistantships.
5. Committee Reports:
 - a. Agenda and Bylaws Committee: No report.
 - b. Student Resources Committee: Report given by Dr. Christine Rigsby. Committee plans to meet with Graduate Student Advisory Council. No further report. Committee report is accepted as read.
 - c. Curriculum & Assessment Committee: No report.
 - d. Faculty Development Committee: No report.
6. Old Business:
 - a. Floor was opened to accept nominations for Recorder and Faculty Development Chair. Paul Gladden had previously self-nominated for GSC Recorder. Dr. Tripp Shinn seconded the nomination. Council voted to elect Dr. Paul Gladden GSC Recorder for remainder of AY 2016-2017. Dr. Scott Spangle nominated Dr. John Girard. The Council discussed the reformatted Curriculum Review Instrument. Curriculum and Assessment Committee to evaluate new instrument. Francisco Lopez suggested that name of course and curriculum instrument. Dr. John Girard suggested that there needs to be

to be used in relation to Academic Affairs and the department that submits a new graduate program or course proposal. After discussion, Dr. Girard moved for the Curriculum and Assessment Committee to draft a process proposal for the proper use of the Curriculum Review instrument that the GSC could review. Francisco Lopez seconded. The motion carried. The Curriculum and Assessment Committee will draft the process policy this semester.

7. New Business

- a. Dr. Cantwell suggested that discussion of a proposal to add a signature line to AAB policy forms be added to the next meeting agenda because time was running short
- b. Dr. Cantwell described 3 related proposals: (1) to revise general admission standards, (2) policy to allow for taking graduate classes without being a degree seeking student, and (3) to allow for seniors in their last semester to take 5000 level graduate classes. Dr. John Girard moved for the Council to approve the three proposals. Dr. John Tiodi seconded. The Council discussed the proposals. The phrase "within 15 hours of graduating" was removed from the (3)