

Middle Georgia State University
Meeting #1
Technology Resources Committee
March 24th, 2017 at 9:00am
Thomas 127, Warner Robins Campus

Members Present: Lane Brooks (chair),)) =) # k
Dr. Niels Eichhorn, Edwin Yu (student), Dr. Viktoriya Lanier, Pat Borck, Dr. Yingfeng Wang, Dr. Paul Gladden, Matthew Ball (student)

Members Absent: Dr. Nathanael Gilbert, Dr. David Sidore, Terry Sanders, Veela Hughes, Richard Binkley, Roger Dixon (ex officio)

1. Call to order: 9:09am by Lane Brooks
 - a. Welcome and introductions to Technology Resources Committee
 - b. Apologies from Roger Dixon and David Sidore for absence
 - c. # k
 - d. Agenda provided by Lane Brooks
2. Old Business
 - a. Welcome to Roger Dixon to committee as ex officio member
 - b. Darryl Hancock discussed procedures for training faculty teaching (first-time) online courses
 - i. Procedures remain unchanged just working on clearer procedures for everyone
 - ii. There is a 3.5 day training session/workshop every semester; next workshops will begin in May/June
 - iii. Will defer decision to Chairs/Deans to identify faculty who would benefit or should attend training atleast 1 semester in advance of teaching on-line class
 - iv. Suggestion to have training sessions on Fridays to allow more faculty participation
 - v. Problems indicated with some building of teaching modules and proctored exams; Response is that training would address some of these issues
 - vi. Summary: Role of distance learning is to help faculty understand online pedagogy and departments may not be getting info to address training needs; Distance Learning to address
 - c. Reference listing of distance-learning policies for faculty, staff, and students to existing policies
 - i. Policies need to be clarified recommendation from the chair for committee to come with ideas to next meeting or email chair with ideas of ways to clarify administrative policies that should be in place for online course instruction, such as withdrawals and no-shows
 - ii. Indicated that also need to look at student policies; mentioned that eCore classes currently have an online tutorial for this purpose
3. New Business
 - a. Suggestion that there is a need for additional computational facilities on campus; identified budget constraints as an issue could use older computers to reduce costs; should address this concern to Roger Dixon because it would be a facilities and software request

