

Middle Georgia State University
2016-2017 Student Honor Awards and Graduation Committee Dr. Rhonda Amerson Chair,
Dr. Simone Phipps, Mr. Paul Donnell, Dr. Dr.
Renee Pearman, Mr. Adon Clark, Ms. Davash
telephone: Dr. Chris Hill, Dr. Jonathan Cannon,
Members Absent: Mr. Jeffrey Tarver, Mr. Nel

Order of Business:

1. Called to order 3:00pm by Dr. Amerson
2. Introduction of Chairperson and all members
3. Dr. Amerson, Chair gave an overview of the

The floor opened for nominations for Recorder by the Committee.

Election of a Chair for the 17/18 Academic Year position, Jonathan Cannon volunteered for position. Cannon as the Chair for the 17/18 Academic Year.

Dr. Amerson explained the duties of the Chair with election of the President's Scholar.

Discussions:

The committee will be divided in two subcommittees:
President's Scholar Subcommittee

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Dr. Hill, Ms. Hogan, Mr. Donnell, Ms. Washington, Ms. Jones, Ms. Pearman, and Ms. Jones.

Honors Convocation:

Dr. Burt, Dr. Whiddon, Dr. Melton, Mr. Tarver, Dr. Cannon, Dr. Phipps, Mr. Clair, Dr. Arora, Dr. Brannon, Dr. Fuller, Mr. Clark, Ms. Washington, Mr. Leach, Mary Awoyeye

Ms. Hogan will create a report of students sorted by major with GPA from 3.5 to 4.0. for submission to Deans/Chairs along with the nomination instructions. Report due Mid-January.

Dr. Amerson and Mr. St. Clair will work on an electronic nomination process that will produce a final spreadsheet. The committee will verify each student for eligibility.

Honors Convocation Date: Tues., Apr 4, 6PSC 211, Macon Campus

Nominations will be due Feb 3 with a final deadline for all submissions Feb 10.

Dr. Hill recommended placing a notice in InsideMGA with reminders of the deadline and suggest that Dr. Blake do a blog with specific details regarding Honors Convocation.

Dr. Amerson would like to increase the attendance and recommended when calling the nominee the caller should make sure the student understands they will receive an award at convocation. The Dean or Chair should personally call and invite the student. The consensus was many students did not understand the nomination process and who should attend.

Dr. Brannon recommended that the student award and the President Scholar award nominees are on the same spreadsheet when submitting to the departments.

Dr. Hill asked the question if two President Scholars would be named. He recalled prior conversations regarding the issue. Dr. Amerson said there's only one President Scholar.

Mr. Clark asked if the character space for department nominations be limited to a specific number of characters. Dr. Amerson agreed we should ensure all nominees review process are on the same level. Some department chairs will write long letters for recommendation and others limit themselves to a few lines.

A question was asked if the Budget would be increased for printing more programs. Dr. Amerson said the foundation would contribute and Mr. Clark suggested faculty and staff do not get a copy of the program. Dr. Arora suggested a less expensive paper copy printed for their use. She also suggested designated seating for Faculty/Staff in attendance.

Ms. Pearman said the program order must be in at least 2 weeks out from the day of the event. Recommended increase the program count to 250 as there was only a \$70 difference from the few ordered last year.

Jennifer Jones will handle the certificate printing and scripts

Dr. Amerson said the crunch time for the program and script would be in March. Those who did not volunteer are asked to work with Doc Stair on electronic nomination process and the email to Faculty. Dr. Cannon volunteered to assist in this area.

Dr. Cannon will work as the lead point of contact for the Honors & Awards Committee along with Dr. Amerson.

Meeting adjourned at 3:55 and the next meeting will be scheduled in March. The exact date and time is forthcoming via email.

Respectfully submitted,

Ms. Brenda Hogan, Recorder