## Middle Georgia State University

## AY 2016-2017 Faculty Recognition Committee

## Friday, October 28, 2016, 10 am, Meeting no. 1

## Agenda

- 1. Call to order
- 2. Approval of minutes from March 18, 2016
- 3. Approve agenda
- 4. New business
  - a. Elect Recorder and Chair-elect
  - b. Review nomination procedures and collection of materials for awards
  - c. Set dates for nominations
  - d. Set date for next meeting
  - e. Procedures for access to shared computer drive
- 5. Announcements
- 6. Adjournment

Marina Busatto Spears, Chair

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