

Middle Georgia State University
Meeting 8 of the Academic Affairs Board
April 21, 2017
10:00 am
The Education Building Room 317

Present: Dr. Trayers (Chair); Dr. Wengier; Dr. Cochran-Jackson; Dr. Baker; Dr. Guarisco; Dr. Kang; Dr. Amerson; Dr. Rigole; Mr. Lowery; Dr. Wearn.

Guests: Dr. Kevin Cantwell; Dr. Robert McTyre; Dr. David Biek; Dr. Rebecca Lanning; Dr. Dorothy Howell; Dr. Chip Rogers; Dr. Amy Berke; Dr. Loleta Sartin; Dr. Charles Matson; Dr. Kevin Floyd; Ms. Brenda Hogan; Ms. Kim Noles.

1. Call to Order 10 a.m.

2. Review and Adoption of the March 17th (Meeting #7) Minutes
First – Dr. Rigole; Second – Dr. Kang

3. Review of Proposals

a. From School of Business

M-PY-BUSA-01-02-AA-2016-2017 (Policy Modification, MSM) Dr. Cantwell and Dr. Lopez explained that this aligns the program with other programs around the state and makes admission more flexible to help attract more students. Question: Essentially, this is geared toward people who already have an undergraduate degree? Answer: Yes. This is another pathway to meet the foundation requirements. Question: How much are the courses? Answer: Each course is \$75.
First – Dr. Rigole; Second – Mr. Lowery. Approved.

b. From the School of Education

C-EDUC-34-37-AA-2016-2017 (Course Modification, Non-Gen Ed) Dr. Sartin explained that those changes align with new guidelines by the Georgia Professional Standards Commission. This was submitted to the state on February 1st and this was accepted without changes recommended while most other institutions usually have changes to make.

Question: Are there changes to the SLOs since there are changes to the course descriptions? Answer: Not really. Question: Is there field experience? Answer: There is experiential learning.

First – Dr. Cochran-Jackson. Second – Dr Baker. Approved.

c. From the Department of English

P-ENGL-01--AA-2016-2017 (New Minor/Track/Certificate)

P-ENGL-02-AA-2016-2017 (Non-Sub Program Modification)

C-ENGL-01-05-AA-2016-2017 (New Course, Non-Gen Ed)

Dr. Rogers explained that all the proposals above revolve around the creation of a Minor in Professional Writing (P-01) and the courses the Minor consists of (C-01-05). The department has identified a need for such courses and a minor in the workplace. It

provides practical workplace skills for English majors but this is also a good standalone minor for students in other majors. Dr. Berke added that those courses were added to the curriculum of the B.A. in English (P-02) so that students can embed the minor in their program.

Dr. Rogers added that we need those classes because as we train students for writing, they learn how to write academic papers. These courses give them an introduction to other types of writing, especially professional writing and different requirements for writing business documents on various platforms (digital for instance). There is also a course focused on research for the workplace as opposed to library research. In addition, all of these classes have an emphasis on working collaboratively because this is what technical writers do.

P-ENGL-01. First – Dr. Guarisco; Second – Dtin1r1r111

prepares students to Masters or PhDs programs in Software Engineering at Georgia Tech for instance.

First – Dr. Rigole; Second – Dr. Guarisco. Approved.

e. From the Department of Media, Culture, and the Arts

C-MCA-13-14-AA-2016-2017 (New Course, Non-Gen Ed) Dr. McTyre explained that art faculty are developing an Art Concentration for the B. A. in IDS and there is a need for upper-level courses. These classes develop what students need in the art world by adding business courses to their curriculum. Question: Those courses state 2 lecture hours and 4 lab hours. Is that correct? Answer: Yes; lecture and lab hours are different from credit hours. Question: what are the fees for those courses? Answer: Standard fee is \$35 and this will have to be approved by USG. Question: Were fees submitted to Fiscal Affairs? No, they have not.

First – Dr. Trayers; Second – Dr. Cochran-Jackson. Tabled because of the fee issue.

C-MCA-12-AA-2016-2017 (Course Deletion, Non-Gen Ed) Dr. McTyre explained that this course has not been taught at the consolidated institution and its sister course has already been deleted.

First – Mr. Lowery; Second – Dr. Baker. Approved.

P-MCA-02-AA-2016-2017 (Change of Designation/Title) Dr. McTyre explained that the BoR is offering an eCore ARTS 1100 and MGA needs to align the course number.

restored to the present Area F so that it matches the current A.A. in Music. The classes that had been placed in the Area F proposal had to be moved to other areas.

Question: Is this ready to go for Fall? Answer: AA is approving the program and program SLOs with the course descriptions but AA will have to approve courses later.

Amendment: See Dr. McTyre's updated proposal.

First – Dr. Rigole; Second – Dr. Guarisco. As amended and pending course approval.

f. From the Department of Natural Sciences

C-NSCI-07-AA-2016-2017 (Course Modification, Non-Gen Ed) Dr.

Guarisco explained that so far, students have taken this class out of sequence resulting in issues with students who are not prepared for the material covered. Adding those prerequisites will ensure this course is taken in sequence.

First – Dr. Baker; Second – Mr. Lowery. Approved.

g. From the Department of Psychology, Sociology, and Criminal Justice

C-PSCJ-07-08-AA-2016-2017 (Course Modification, Non-Gen Ed) Dr.

Biek explained that it will help enrollment and program completion to relax some of the requirements needed in order to take the capstone course.

First – Dr. Kang; Second – Dr. Guarisco. Approved.

C-PSCJ-06-AA-2016-2017 (New course, Non-Gen Ed) Dr. Biek

explained that this is a new Area F

h. From the School of Health Sciences

P-HSA-03-05-AA-2016-2017 (New Minor/Track/Certificate) Dr. Howell explained that the current catalog lists tracks within the HAS program without specifying

year. Dr. Wearn asked that programs look at prerequisites and assess whether the prerequisites listed are placement issues or curriculum issues.

5. Adjournment 11:36 a.m.

First – Dr. Guarisco; Second – Dr. Rigole. Approved.

Dr. Sabrina Wengier

Recorder, Academic Affairs Board 2016-17