



i.e. have all records together and let the Staff Council Secretary maintain it. The committee is waiting on an updated roster of staff per Vice Presidential area to identify the correct number of representatives for each campus. Ms. Brenda Hogan will have a

C. Bylaws/Policy Committee:

Ms. Ann Williams stated the Bylaws Committee met Monday, 11/14/16 @ 3 p.m. in Cochran. The committee made two changes to the Bylaws:

1) Page 2, Vice-Presidential Areas Name Change

(formerly

2) Page 2, Item 3.4 the nomination form was re- f Council Nomination

Mr. Albert Abrams brought up the frequency of updating this document and the Bylaws approval vote. Ms. Ann Williams referred to the Bylaws, Article IX: Amendments of Bylaws a single majority of the staff is sufficient and will be included with the next Staff Council Election Form. Ms. Brenda Hogan pointed out that the annual Staff Council Election forms will be send out in April 2017.

Mr. Tyler Warren asked for a motion to pass the Bylaws. Mr. Paul Johnson seconded. None opposed.

D. Professional Development and Staff Recognition Committee:

Mr. Charles Smith stated that the committee met on 11/08/16 @ 2 p.m. in Macon and the committee is working on ideas for Staff Training and Development and he will present a list at the next meeting. Mr. Paul Johnson brought up several items that the committee is reviewing:

- Lunch & Learn
- Recognition after completion of degree (Announcement during Convocation)
- Job Shadowing
- Staff Council Members visiting other Colleges/Universities
- Atomic Learning
- Library Resources
- Georgia on my line database
- Scholarship to go to conferences and supplement expenses
- Staff Survey re/ education/training needs

Welcome Letter will be handed to all new full-time and part-time staff employees during

orientation. Mr. Tyler Warren asked for a motion to approve both items. Mr. Paul Johnson motioned and Mr. Charles Smith seconded. None opposed. Mr. Albert Abrams questioned the logistics and Ms. Vicky Smith will send the list of names for the letter and announcement to whoever will post it.

E. Diversity Committee:

Mr. Tyler Warren stated that there was nothing to report at this time.

F. Communications Committee:

Mr. Tyler Warren stated that we have now a Facebook page and we need to encourage

## **Old Business**

Mr. Albert Abrams and Ms. Vicky Smith gave an update re/ the Staff Awards Proposal. Mr. Albert Abrams presented the proposal to the Cabinet and it was well-received. We have the approval of the Cabinet to move forward. The Cabinet made two recommendations:

- 1) The three staff awards should be structured equally in regards to the money award same dollar amount for each Staff Award. The Cabinet did not recommend an amount.
- 2) Bring the Staff Awards to the same level as the Faculty Awards. The Faculty has three award programs and we need to adopt their format to be consistent.

The issue with paying taxes at the time of the award vs at the end of the calendar year was discussed. Also, if MGA is liable for all or some of the taxes.

## **Adjournment**

Mr. Tyler Warren stated the next Staff Council meeting will be held