

PROPOSAL FOR PROMOTION PROCEDURE TO SENIOR LECTURER

Procedure and Calendar for Applying for Promotion from Lecturer to Senior Lecturer

1. Lecturers who have served for a period of at least six (6) years may be considered for promotion to Senior Lecturer. Decisions about promotion to Senior Lecturer are based not only on the merit of the candidate, but also the programmatic needs and financial exigencies of the institution.
2. By the 2^d Friday in April prior to the year of consideration, the candidate must initiate the process for promotion by email to the candidate's immediate academic supervisor (e.g., Chair or Dean), the Chair of the PTPTR Committee, and the Provost.
3. By the last Friday in September, the candidate submits the following items in an electronic portfolio to the Dean:
 - a. Candidate Letter (g) 2.5(0.6(o)-6.69f) 13.4(in) i.e Lt 5.26(6.69f) 11.9-(v)-p.8(.)-p.7(t)-l.4(i)-4.57fm C
 - b. Letters of recommendation from professional colleagues;
 - c. Curriculum vita;
 - d.