

Middle Georgia State College
Executive Committee
Minutes of Meeting No. 1
Friday, August 15, 2014
AAVP Conference Room, Academic Affairs Building

Members Present: Dr. Charles Matson, SOHS/Nurs (Chair);
Mr. Peter Gareis, A&S/Engl;
Dr. Yunsuk Chae, A&S/MCA;
Dr. Charlotte Miller, SOSS/Hist-PS;
Dr. Tom Caldwell, SOSS/Psyc-Soc (conference call);
Dr. Adam Bland, SOSM/Math;
Mr. Edwynn Wallace, SOSM/Sci-Engl;
Dr. Francisco Lopez, Business;
Dr. Shamani Shikwambi, Education;
Ms. Shannon Beasley, IT;
Ms. Liz Aycock, Nursing;
Mr. William Lowery, Aviation (conference call);
Ms. Lynnea Ingle, SOHS / Health Svcs., OT, RT;
Dr. Martha Venn, EX O

Members Absent: none

Guests: Dr. Barry Monk.

01) Meeting Called to Order: 9:35 am by Dr. Matson, who initiated introductions.

02) Election of Recorder: Mr. Peter Gareis and Dr. Brooke Miller nominated. Mr. Gareis elected.

03) Election of Chair Elect: Dr. Chae asked for information on the level of work and felt officers should be qualified to serve. Mr. Gareis noted that everyone in attendance was qualified as faculty. Mr. Ed Wallace volunteered, as did Dr. Adam Bland. Mr. Gareis nominated Dr. Yunsuk Chae. A vote was taken, and Mr. Wallace was elected.

04) Dr. Marti Venn: She had a list of tasks and issues for the Executive Committee to review.

- a) **SACS compliance** is due at the end of March, 2015. SACS puts out a policy-best-practices document. The Executive Committee will need to review what the document focuses on in terms of policies and statutes and assist the administration in achieving compliance. Dr. Blake talked to Senate previous Friday, but made it clear that Senate reports to him, recommendations come to him, he will have final signature. Meeting notes will be important for SACS to review and for administration.
- b) **Faculty Grievance:** questions about the clarity of the policy. Does the grievance policy apply to staff as well? Diana Hall is new Director of Human Resources should perhaps sit down and discuss ideas with Executive committee. Currently, there is a six week summer gap in staffing of the grievance committee.
- c) **Library-Technology Resource Committee:** Should this be divided into two due to the size of the two areas? Discussion remanded to the next meeting.
- d) **Two Year Committee Service:** Should this be extended to three or what? Perhaps two years with options to continue as long as four if faculty chose.

- e) **Strategic Planning:** Need to close loops in latest action plans from President's cabinet. Committee would review it and provide feedback, which may or may not be taken. Near future, strategic planning committee needs one representative from the Executive Committee. We will need to pick someone.

05) Barry Monk, Chair of PTPTR Committee: Members were elected last year when the school had a different structure. Barry asks to approve that the elected committee be reaffirmed in its position. We are operating as if there is a Co