

Middle Georgia State College
Promotion, Tenure, and Post-Tenure Review
Standing Committee

Minutes No. 11
January 7, 2014
1:30 p.m.
323 Jones Building

Members present: Dr. Stephen Taylor, Chair; Dr. Kevin Cantwell, Recorder; Dr. Barry Monk; Mr. Don Brown, Dr. Thom Harrison; Dr. Troy Sullivan and Dr. Crystal O'Leary-Davidson

The meeting was called to order by Dr. Stephen Taylor, Chair, at 1:30 p.m.

1. Dr. Cantwell presented the minutes from meeting # 10. Motion to approve minutes, Thom Harrison; Don Brown; second; minutes approved by acclamation.
2. Dr. Taylor thanked committee for its worked, noting that twenty-five candidates were considered. One significant issue of process was discussed for one subcommittee.
3. Discussed the need to clarify that the original ballots of the subcommittee should be included in the subcommittee report sent up to the VPAA.
4. Discussed PTR process and calendar.
5. Dr. Cantwell made a motion, "Any faculty member eligible for post-tenure review in 2013-2014 who also went up for promotion and completed that review shall be deemed by the VPAA and the president to have completed this PTR process and to have fulfilled the USG's obligation for 5-year PTR." Dr. Monk second; carried by acclamation.
6. Discussed date of last PTR for list; discussed previously determined requirement that deans, chairs, and VPAA meet to compile roster for the purposes of PTPTR.
7. Discussed an abbreviated version of the PTR Portfolio with a cover letter for candidate to highlight achievements, all annual evaluations for the last five years, and a five-year plan.
8. Dr. Cantwell motioned for this abbreviated version; second, Dr. Monk; motioned carried.