

Middle Georgia State College Promotion, Tenure and
Post-Tenure Review Standing Committee

Minutes No. 9
September 25, 2013
1:15 p.m.

Blackboard Collaborative Conference Call

Members present: Dr. Stephen Taylor, Chair; Dr. Kevin Cantwell, Recorder; Barry Monk;
Mr. Don Brown; Dr. Crystal O'Leary-Davidson; Dr. Troy Sullivan, Dr. Thom Harrison.

The meeting was called to order by Dr. Stephen Taylor, Chair, at 1:15

1. Dr. Cantwell presented the minutesline poll asking those who withdrew to identify their reasons for withdrawing and to provide the committee with any other comments they wished to share.
4. Identified the number of members serving on subcommittees as 41 people.
5. Discussed accessing folders.
6. Discussed rubric for evaluating administrators.
7. Troy Sullivan made a motion to use the same rubric for administrators as the one for faculty, with the proviso that subcommittees identify any other areas of activity that are noteworthy in subcommittee reports they submit to the Vice President's Office; Barry Monk, second; motion approved by acclamation.
8. Discussed a training session for all subcommittee members on October 11th.
9. Discussed how to schedule the interviews with applicants, with Stephen Taylor suggesting that each should be at least an hour apart.
10. Thom Harrison presented a list of three basic questions about teaching, service, and scholarship that the P and T Committee from the former Macon State College had used. Thom Harrison made a motion to approve these same broad questions, with the stipulation that followup questions could be asked and that the questions for administrators would be somewhat modified yet based on this same template; Kevin Cantwell, second; motion approved by acclamation.
11. Discussed guidelines for subcommittees, a draft of which Kevin Cantwell would provide for meeting number 10 (September 27, 2013).
12. Discussed confidentiality issues.
13. The meeting adjourned at 3:15.

Respectfully submitted,
Kevin Cantwell, Recorder