

Middle Georgia State College Promotion and Tenure and Post-Tenure Review Standing Committee

Minutes No. 1

April 3, 2013

4:30 p.m.

Macon Library Conference Room

Members present: Mr. Don Brown, Dr. Kevin Cantwell, Dr. Thom Harrison, Dr. Barry Monk, Dr. Crystal O'Leary-Davidson, Dr. Stephen Taylor, and Dr. Troy Sullivan.

Guests: Dr. Marti Venn and Dr. Nancy Bunker

The meeting was called to order by Dr. Nancy Bunker, Faculty Senate Chair at 4:30 p.m.

1. A motion to approve the Agenda was made by Stephen Taylor and seconded by Kevin Cantwell. The motion was approved.
2. Election of committee officers was conducted according to Robert's Rules of Order

Dr. Cantwell nominated Dr. Taylor as Chair; the Chair will serve two years (2013-2015). Dr. Taylor accepted the nomination. He asked that a Chair be elected fall 2013, in order to serve one year in that capacity before taking over as Chair. Dr. Cantwell moved and Dr. O'Leary-Davidson seconded the motion of Stephen Taylor for Chair. No other nominations were offered. Dr. Taylor was elected by unanimous acclaim.

Dr. Taylor nominated Dr. Cantwell for Recorder; the Recorder will serve two years (2013-2015). Dr. Taylor moved and Dr. Monk seconded the motion of Dr. Cantwell as Recorder. No other nominations were offered. Dr. Cantwell was elected by unanimous acclaim.

3. Dr. Taylor then asked Dr. Cantwell to update the P & T and PTR committee of the Task Force's work regarding the Key issues and Calendar for promotion and tenure processes to be included in the MGSC Statutes, Senate Bylaws, and the Faculty Handbook.
4. Dr. Cantwell's report included recommendations from the Promotion, Tenure and Post-Tenure Task Force to send immediate email notification to all faculty asking that anyone who thinks he/she is eligible (under any previous Statutes or processes) for Promotion and/or Tenure next year to fill out the Intent to Apply form that will be attached to that email. Additionally, Deans are being asked to contact every faculty member who may be eligible. Dr. Cantwell moved to accept these recommendations, Dr. Monk seconded the motion; it carried unanimously.
5. Dr. Cantwell reviewed the so-called Key Issues document for the Committee. He informed everyone that he would be presenting to the Senate on April 5, 2013, to which the Committee was invited. He said that after hearing comments from the Senate he

would update the most recent draft of the Statutes, which would then be circulated for review by the faculty. He informed the Committee that it was the intention of the shared governance process to present the revised guidelines for promotion, tenure, and post tenure review on April 26, 2013; he indicated that there might be a Called Meeting of the Senate in May or this summer to approve the entire policy.

6. The Committee discussed several aspects of the policy.
7. At 5:45, there was a motion to adjourn, which was seconded and which was carried by acclamation

Respectfully submitted,
Kevin Cantwell, Recorder