

**Middle Georgia State College**  
**EXCELLENCE in SERVICE**  
**Award**

**Nominations**

The Faculty Recognition Committee invites nominations for Middle Georgia State College's Excellence in Service Award. This award recognizes faculty members who have contributed extraordinary service to Middle Georgia State College and/or its surrounding public communities.

Criteria for Nomination

A faculty member nominated for this award must:

- Be full-time, tenured or tenure-track faculty
- Have taught for at least 3 semesters at Middle Georgia State College (or the two institutions which consolidated to become MGSC)

Additionally, a faculty member may not be nominated if he or she

- received

2. The Faculty Recognition Committee will, after confirming the candidate's eligibility, request additional materials (listed in step 3) from the nominee and an additional letter of support solicited by the nominator.
3. By February 28, a **letter of support** should be submitted to the Chair of the Faculty Recognition Committee. This letter of support should:
  - Be the responsibility of the nominator to solicit, although it must come from a different person.
  - Come from a person outside of the candidate's department but employed by the College if the nomination is for service to Middle Georgia State College.
  - Come from a person not employed or taking classes at Middle Georgia State College if the nomination is primarily for service to the wider community or profession.
4. By February 28, the nominated candidate will submit:
  - A current CV
  - A one-page statement explaining the breath, depth, and impact of the candidate's contributions to the College and/or its surrounding public communities over the past 2 years.
5. As part of the selection process, members of the Committee may contact members of the campus or public communities to interview them concerning a finalist's service efforts.

#### Submission of Materials

All materials should be submitted to Dr. Benita Muth, chair of the Faculty Recognition Committee, at <benita.muth@mga.edu>. They should come from the submitter's MGSC email account.

#### Presentation of Award

The Excellence in Service Award recipient will be announced publically at an appropriate venue, such as an Honors Convocation.