

Meeting No. 4 of the Academic Personnel Policies Committee
Tuesday, March 18, 2014
3:30 p.m.
H/SS 108

Members present: Valerie Beaman-Hackle, Yunsuk Chae, Kevin Floyd, Daniel Guerrant, Francisco Lopez, Vicki Luther, Derrilyn Morrison, Malav Shah, and Randy Steinmann.

Members absent: Mary Lou Frank, Sherry Sims, Deepa Arora (EXO), Nancy Stroud (EXO), and Martha Venn (EXO).

1. Call to Order, Electronic Approval of Minutes, and Agenda

Dr. Yunsuk Chae, Chair of the Academic Personnel Policies Committee (APPC), called the meeting to order at 3:30 p.m. and reported on the electronic approval of the Minutes for meeting 3.

Next, Dr. Chae invited a motion for adoption of the Agenda. Ms. Valerie Beaman-Hackle made the motion, and Dr. Kevin Floyd seconded. The motion carried and there being no Old Business, the floor opened for discussion of New Business.

2. New Business

a. Review of the Faculty Handbook

Following the motion to open the floor for discussion on the review of the Faculty Handbook, Dr. Chae guided the Committee in the review, using a document that she had created from electronic submissions which she earlier received from the Committee [see attachment].

The document was made available to all by using the overhead projector. Section by section, the handbook review went smoothly, Dr. Chae entertaining individual suggestions for adjustments in the document, which were then discussed for adoption. All adjustments and changes were notated on Chae's document.

At the end, of the discussion, Dr. Chae requested a motion to approve the corrected document. Ms. Valerie Beaman-Hackle so moved, Dr. Francisco Lopez seconded, all like signed, and the motion carried. There being no announcements, Dr. Chae thanked the Committee for their hard work and diligence in their review of the document.

3. Adjournment

Finally, Dr. Chae requested a motion to adjourn the meeting. Ms. Valerie Beaman-Hackle made the motion, Dr. Lopez seconded, and the meeting adjourned at 5:02 p.m.

Dr. Derrilyn E. Morrison
Associate Professor of English
Recorder, Academic Personnel Policies Committee